



Lions Clubs International

Certified Guiding Lion Program

Empowerment is the key to success!



"Leadership is more than service,
it is enabling others to be more productive."



How to Host an Exceptional Certified Guiding Lion Program

Empowerment is the key to success!



Welcome!



Lion Winster D. Ceballos, PCC
GLT Multiple District Coordinator
Multiple District 16 – New Jersey



Agenda

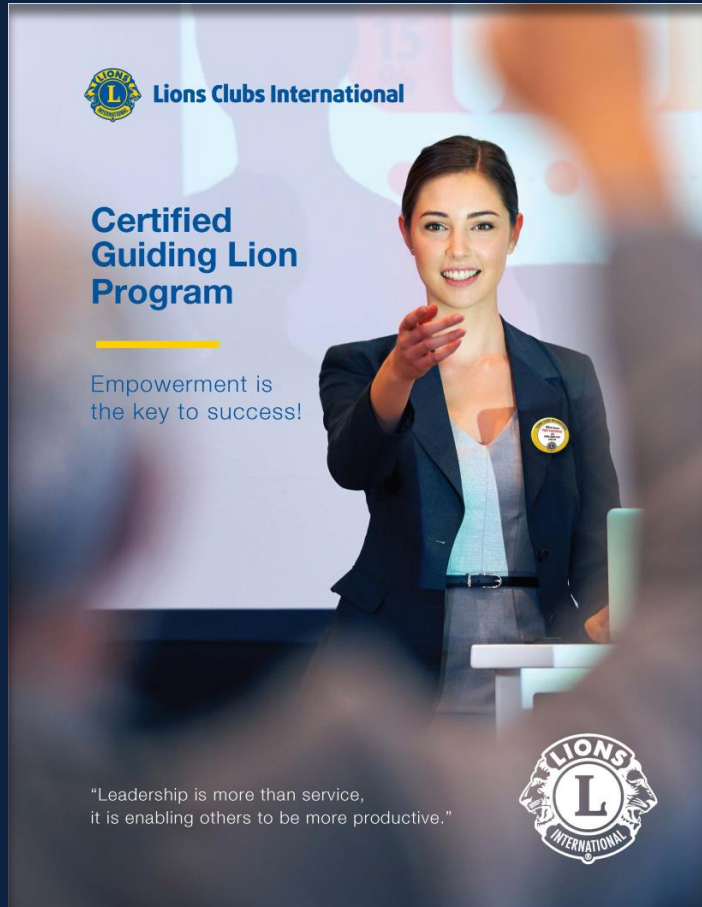
- Overview of the Certified Guiding Lion Program
- Certified Guiding Lion Options (In-person, Online or Individual)
- Audience: Who should attend the CGL program training?
- Best practices
- Formal or informal?
- Questions

Certified Guiding Lion Course Objectives



- What is the Guiding Lion Program?
- Understand your role as a Facilitator for a Certified Guiding Lion Program.
- Develop a plan on how to conduct a successful Certified Guiding Lion Program class.
- Provide tools to help the participants to successfully support club officers manage their club.
- Establish a system to track development over the course of the participant's term.

What is the Guiding Lion Program?



- It is a program designed to assist clubs that are newly chartered, established or have a priority designation.
- Provide guiding lions with the opportunity to help show clubs how they can reach their dreams as a member of a Lions club.
- Guiding Lions assist a club to:
 - Be successful in its first two years of operation
 - Orient and train club officers and members
 - Motivate and support club growth and development
 - Locate resources available to assist the club



Your Role as a Facilitator

- Ensure that the participants understand the preliminary work that should be done prior to the course date.
- Familiarize the participants with the roles and responsibilities of a Certified Guiding Lion and give them the knowledge needed to carry out these responsibilities.
- Provide the structure of the workshop, keeping participants on track and using the allotted time effectively.

Even seasoned and knowledgeable Lions find it challenging to stay current with the latest policies, support materials and initiatives.

CGL Course Organization



Section I:	Skills of a Successful Guiding Lion
Section II:	Getting Off to a Good Start – Become an Information Expert
Section III:	Develop a Club Officer Mentor Team
Section IV:	Design Club Officer Training
Section V:	Assessing Club Needs
Section VI:	Guiding Lion Resources

The Certified Guiding Lion training may be completed through self study or in a classroom setting.

Skills of a Successful Guiding Lion



Section I: Skills of a Successful Guiding Lion

The most important skill of a Guiding Lion...

Commitment!!!

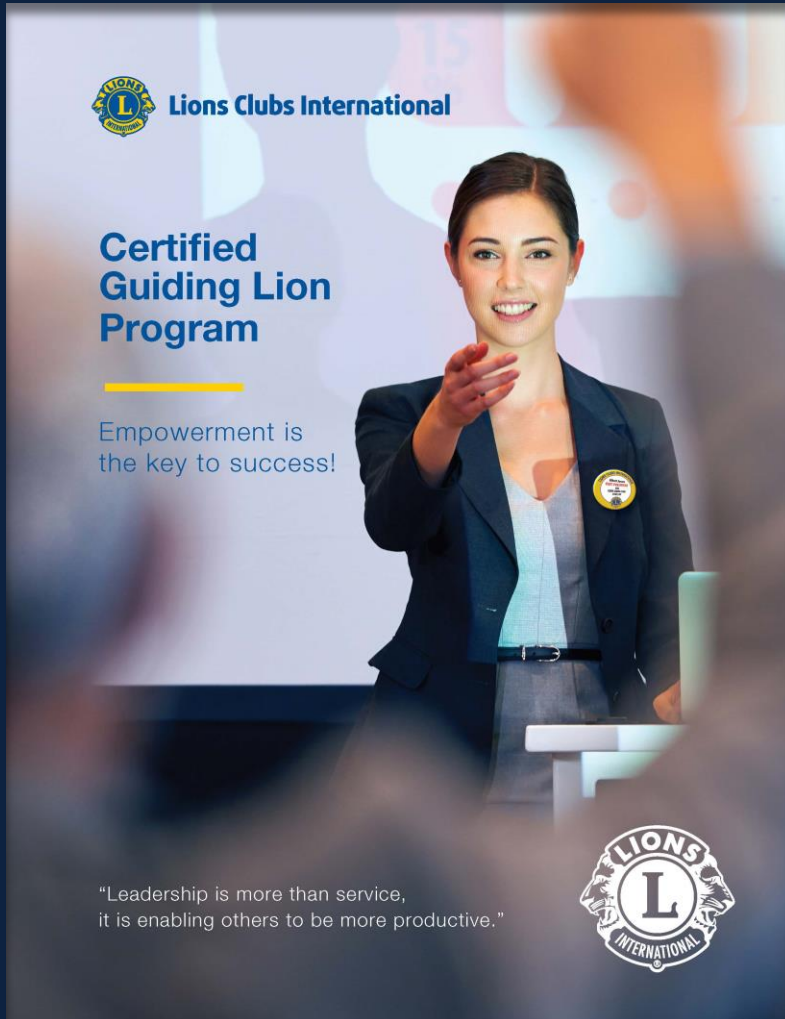
The Measure of Success. The ultimate goal for the guiding Lion is to make the club independent and self-reliant. The Guiding Lion is only successful when they are no longer needed by the club.

Audience – Who Should Attend?

- Club Presidents
- Zone Chairs
- District/MD Chairs
- All Lions desirous of assuming leadership roles in Lionism
- Experienced Lions interested in supporting clubs in your District



Best Practices



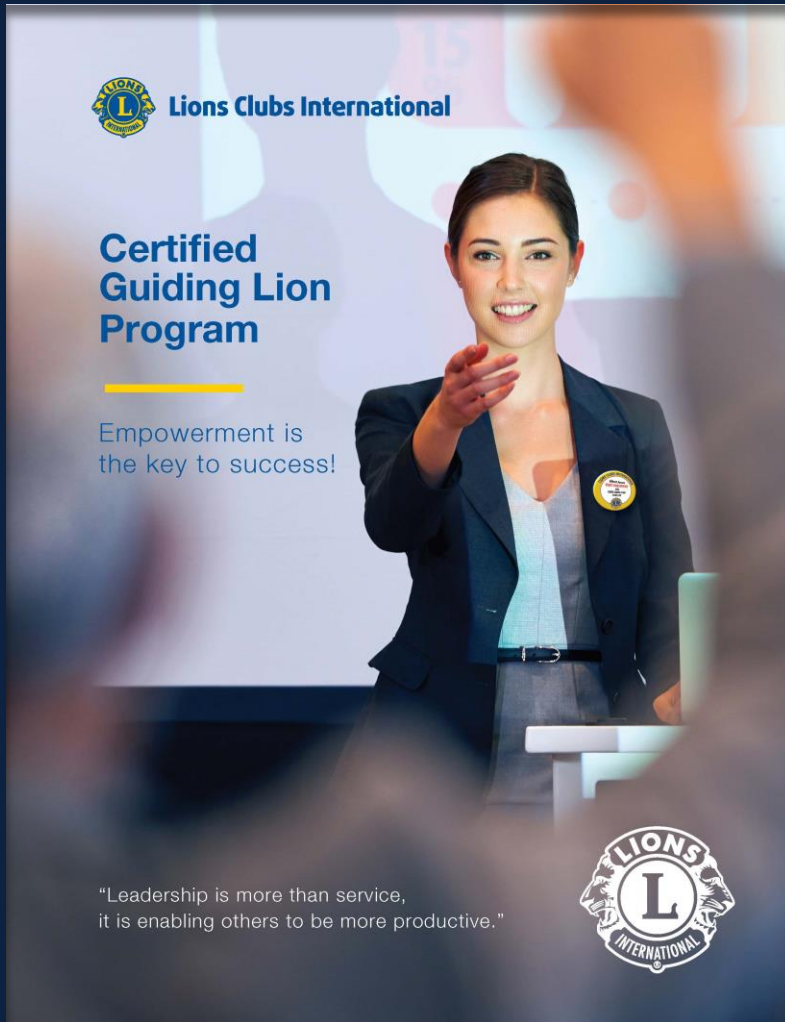
- Should participants be asked to review material before training or during training?
- How to gather an audience?
- Course timeline and time frame
- Facilitators per participants?



In Person vs. Online Course



- In person is always preferred
- Online is preferable to not having course
- Self Study of all materials prior to course is essential regardless

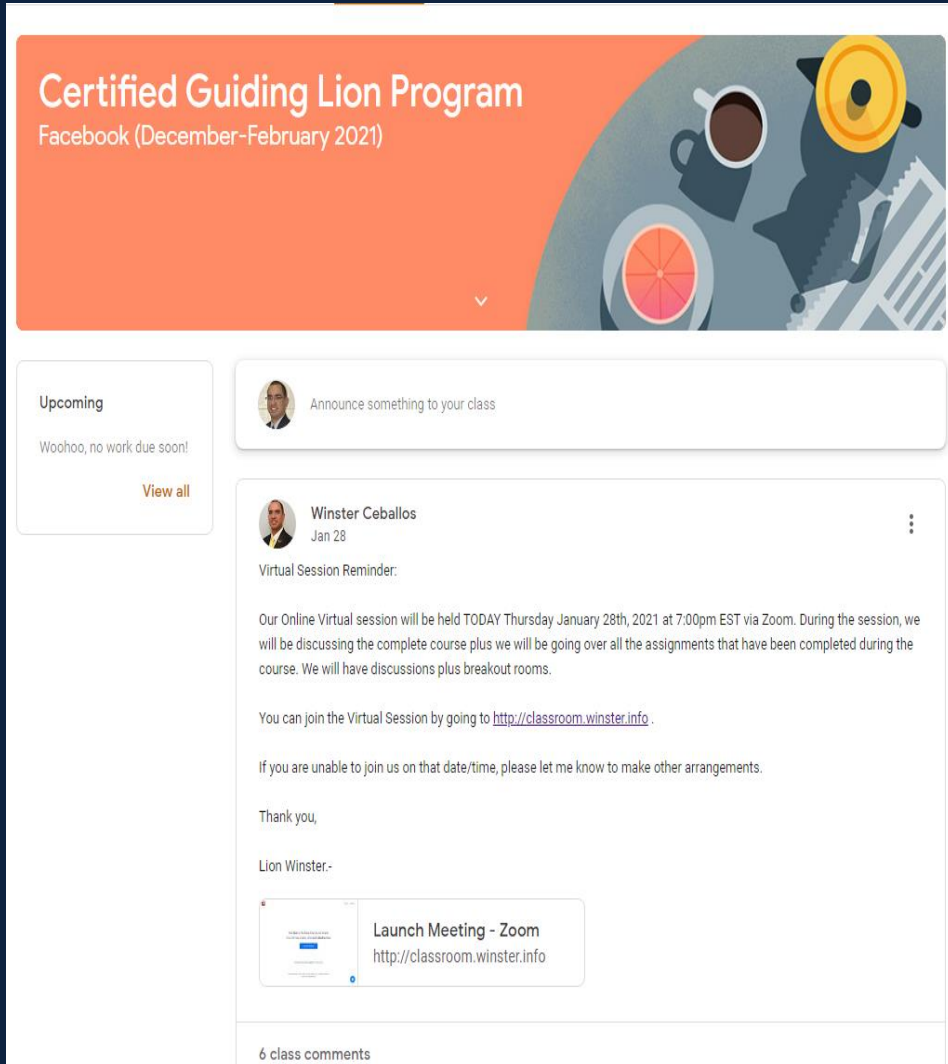


Formal vs Informal?

- Advantages and disadvantages of a classroom set-up
- Advantages and disadvantages of an open forum set-up





Google Classroom Option



- What is Google Classroom?
- Advantages and disadvantages of an Online course using Google Classroom.
- How does it look like?



Google Classroom Invitation Email

Class invitation: "Certified Guiding Lion Program Facebook (December-February 2021)"  



Winster Ceballos (Classroom) <no-reply+327c5529@classroom.google.com>
to me ▾

12:47 PM (0 minutes ago)



Google Classroom

Hello,

Winster Ceballos (winster@lionsvirtual.org) invited you to the class [Certified Guiding Lion Program Facebook \(December-February 2021\)](#).



Winster Ceballos

Certified Guiding Lion Program Facebook (December-February 2021)

[JOIN](#)

If you accept, your contact information will be shared with the class members and applications they authorize to use Classroom. [Learn more](#)

Forward to only those you trust. Anyone with this email may be able to accept the invitation.

Google Classroom

(Classwork & Material)

The screenshot shows a Google Classroom interface for a class named "Certified Guiding Lion Program" (Facebook, December-February 2021). The top navigation bar includes "Stream", "Classwork", and "People", with a red arrow pointing to the "Stream" tab. The main header features the class name and a decorative illustration of a lion's head, a coffee cup, and a slice of orange. Below the header, there are two sections: "Upcoming" with a "View all" link, and a post by "Winster Ceballos" dated Jan 28. The post is a "Virtual Session Reminder" for a Zoom session on Thursday, January 28th, 2021, at 7:00pm EST. It includes a link to the Zoom meeting: <http://classroom.winster.info>. At the bottom, there is a section for "6 class comments".

Certified Guiding Lion Program
Facebook (December-February 2021)

Stream Classwork People

Certified Guiding Lion Program
Facebook (December-February 2021)

Upcoming
Woohoo, no work due soon!
View all

Winster Ceballos
Jan 28

Virtual Session Reminder:

Our Online Virtual session will be held TODAY Thursday January 28th, 2021 at 7:00pm EST via Zoom. During the session, we will be discussing the complete course plus we will be going over all the assignments that have been completed during the course. We will have discussions plus breakout rooms.

You can join the Virtual Session by going to <http://classroom.winster.info>.

If you are unable to join us on that date/time, please let me know to make other arrangements.

Thank you,

Lion Winster.-

Launch Meeting - Zoom
<http://classroom.winster.info>

6 class comments

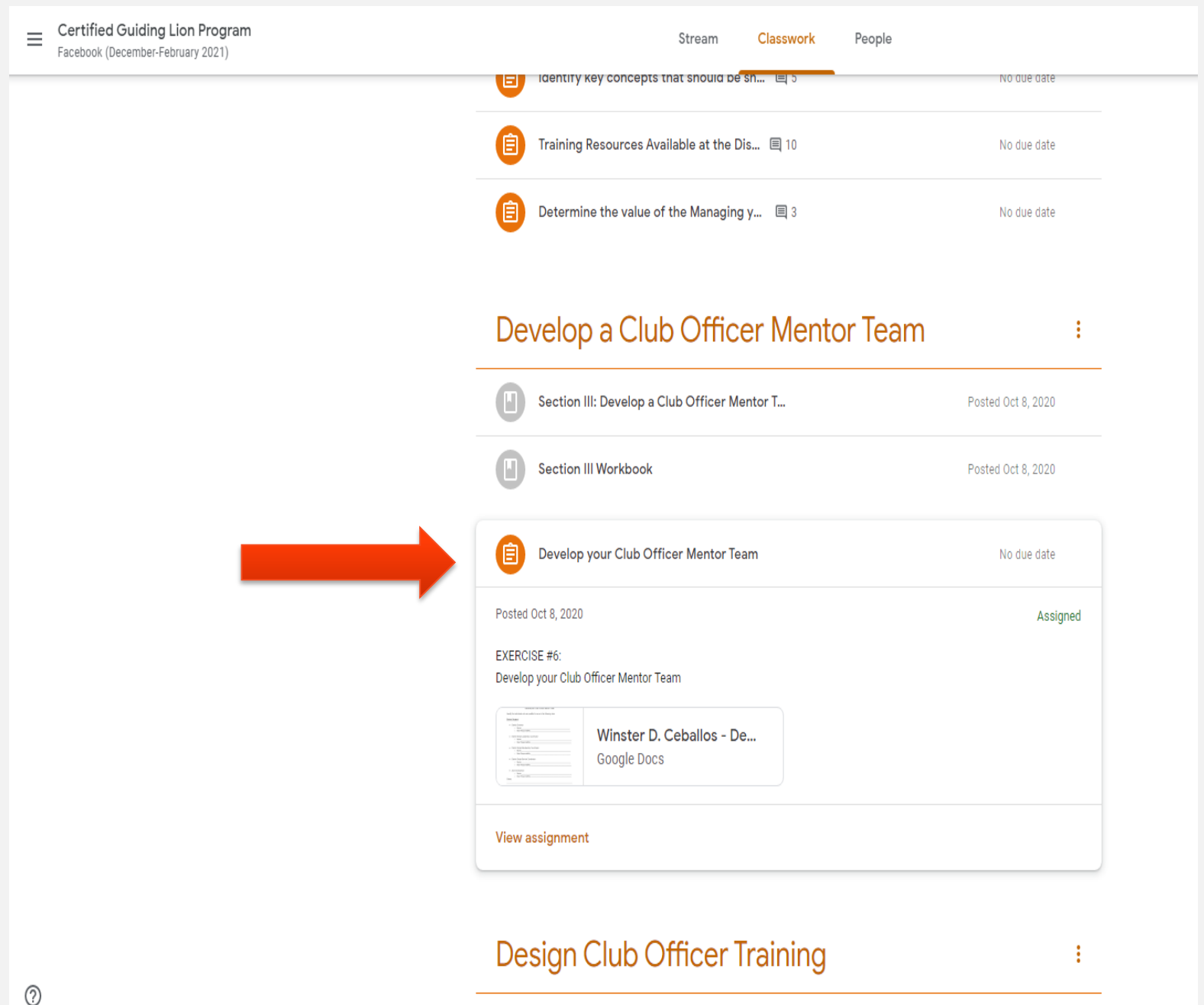
Google Classroom

(You MUST use a Gmail account to join)

The screenshot shows the Google Classroom interface for a class titled "Certified Guiding Lion Program" (Facebook (December-February 2021)). The top navigation bar includes tabs for "Stream", "Classwork", and "People", with "Classwork" being the active tab. A red arrow points to the "Classwork" tab. Below the navigation bar, there are links for "View your work", "Google Calendar", and "Class Drive folder". The main content area is divided into sections: "All topics", "Overview & Materials", "Skills of a Successful Guiding Lion", and "Getting Off to a Good Start – Become an Infor...". The "Overview & Materials" section lists several items: "Certified Guiding Lion Program Overview", "Overview Workbook", "Participants Workbook", "Guiding Lion Program Website", and "Guiding Lion Facebook Group". The "Skills of a Successful Guiding Lion" section lists "Section I: Skills of a Successful Guiding Lion", "Section I Workbook", and "Self Assessment of Guiding Lion Skills". The "Getting Off to a Good Start – Become an Infor..." section is partially visible at the bottom.

Google Classroom

(Assignments)



The screenshot shows a Google Classroom interface for a course titled "Certified Guiding Lion Program" (Facebook (December-February 2021)). The top navigation bar includes "Stream", "Classwork", and "People". The "Classwork" tab is selected, displaying a list of assignments. A red arrow points to the assignment titled "Develop your Club Officer Mentor Team".

Classwork Tab:

- Identify key concepts that should be sh... (No due date)
- Training Resources Available at the Dis... (No due date)
- Determine the value of the Managing y... (No due date)


Section III: Develop a Club Officer Mentor T... (Posted Oct 8, 2020)

- Section III Workbook (Posted Oct 8, 2020)

Develop your Club Officer Mentor Team (No due date)

Posted Oct 8, 2020 Assigned

EXERCISE #6:
Develop your Club Officer Mentor Team

 **Winster D. Ceballos - De...**
Google Docs



[View assignment](#)

Design Club Officer Training

Google Classroom

(Assignments)

Instructions Student work


 **Self Assessment of Guiding Lion Skills** 


Winster Ceballos • Oct 8, 2020



100 points

Take a moment to summarize the skills that you believe are important to the success of a Guiding Lion.

Click on the file attached to this assignment, write your answers and then TURN IT IN.

 **Self Assessment of Guiding ...**
Google Docs





 **Review and Test** 


Winster Ceballos • Oct 8, 2020 (Edited Jan 5)

Review and Test

** MUST attend the one-hour Virtual Review Session on Zoom scheduled for Thursday January 28th, 2021 at 5:00pm EST or Thursday January 28th, 2021 at 7:00pm EST before taking Test. **

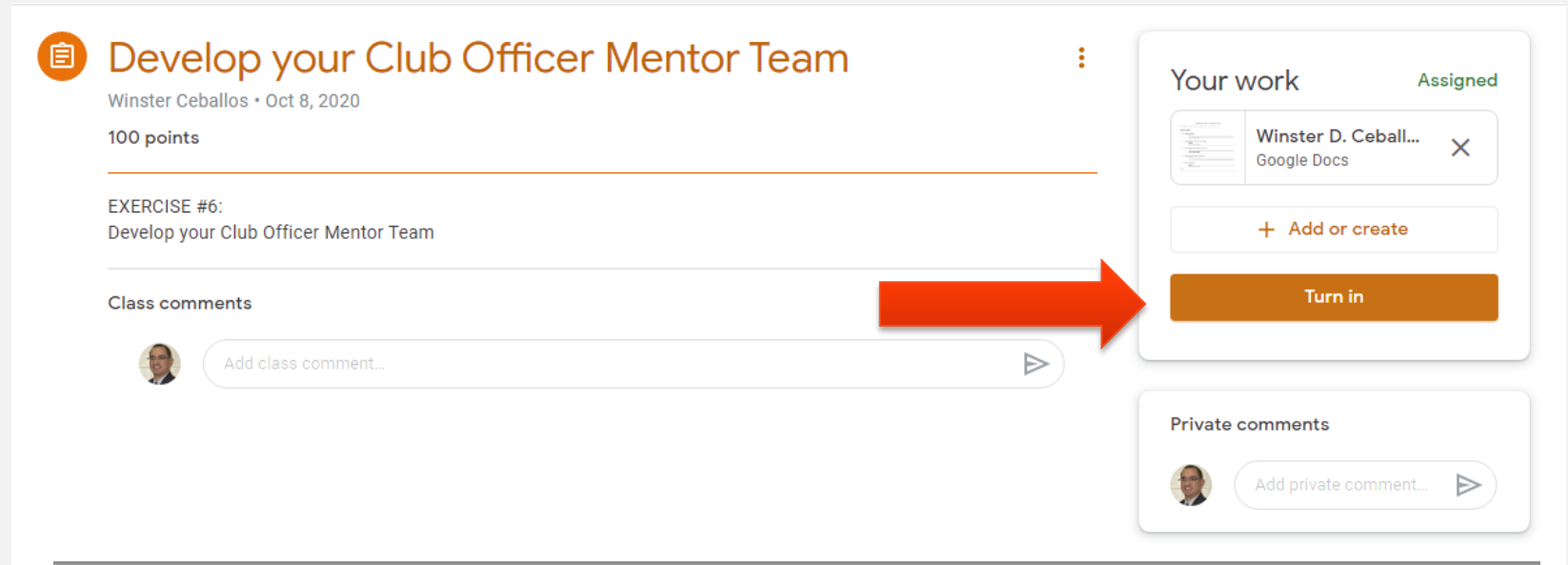
 **DA-CGL15_Review.pptx**
PowerPoint

 **Launch Meeting - Zoom**
<http://classroom.winster.info>



Google Classroom

(Assignments)




Develop your Club Officer Mentor Team ⋮

Winster Ceballos • Oct 8, 2020


100 points

EXERCISE #6:
Develop your Club Officer Mentor Team

Class comments

 ▶


Your work Assigned


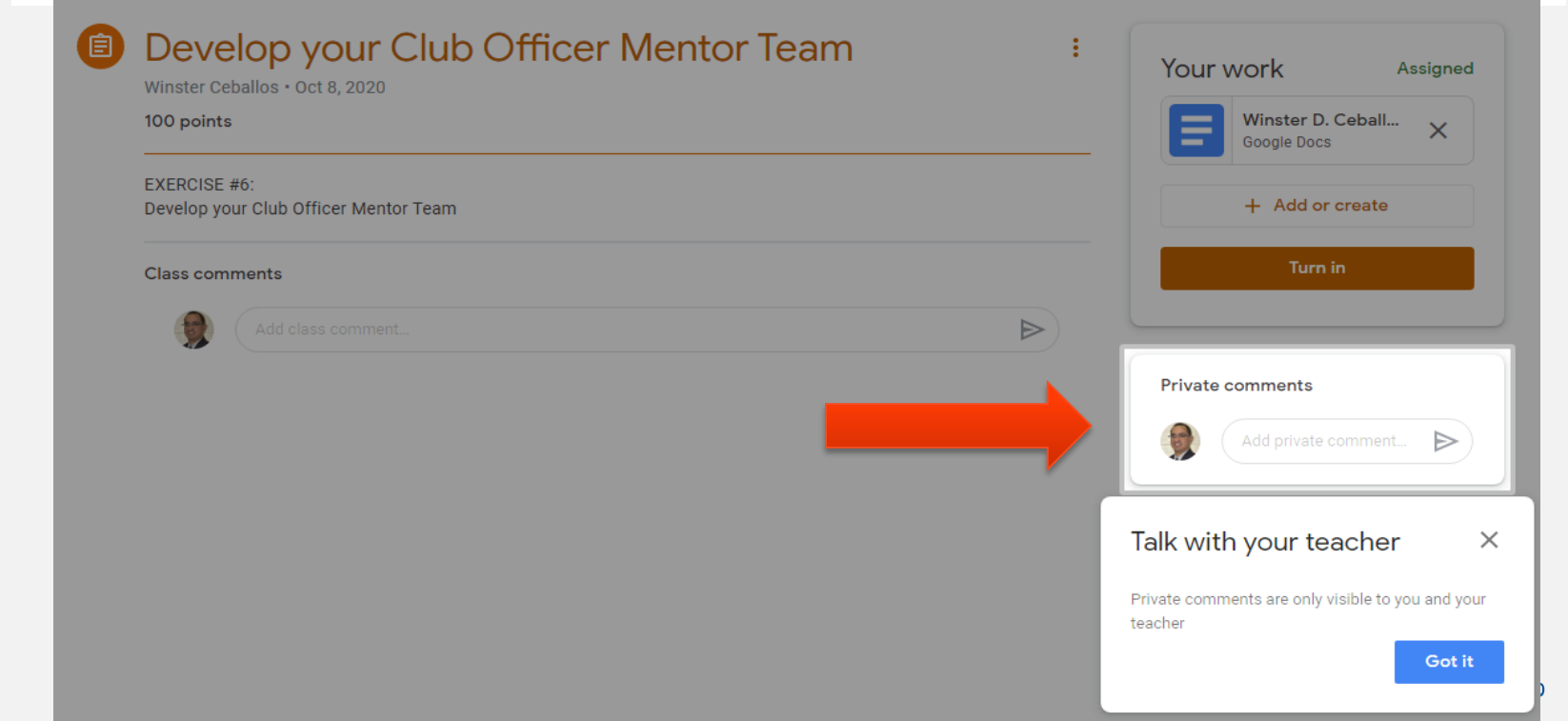
 Winster D. Ceball...
Google Docs ✕

[+ Add or create](#)

Turn in

Private comments

 ▶


Develop your Club Officer Mentor Team ⋮

Winster Ceballos • Oct 8, 2020


100 points

EXERCISE #6:
Develop your Club Officer Mentor Team

Class comments

 ▶


Your work Assigned

 Winster D. Ceball...
Google Docs ✕

[+ Add or create](#)

Turn in


Private comments

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Talk with your teacher ✕

Private comments are only visible to you and your teacher

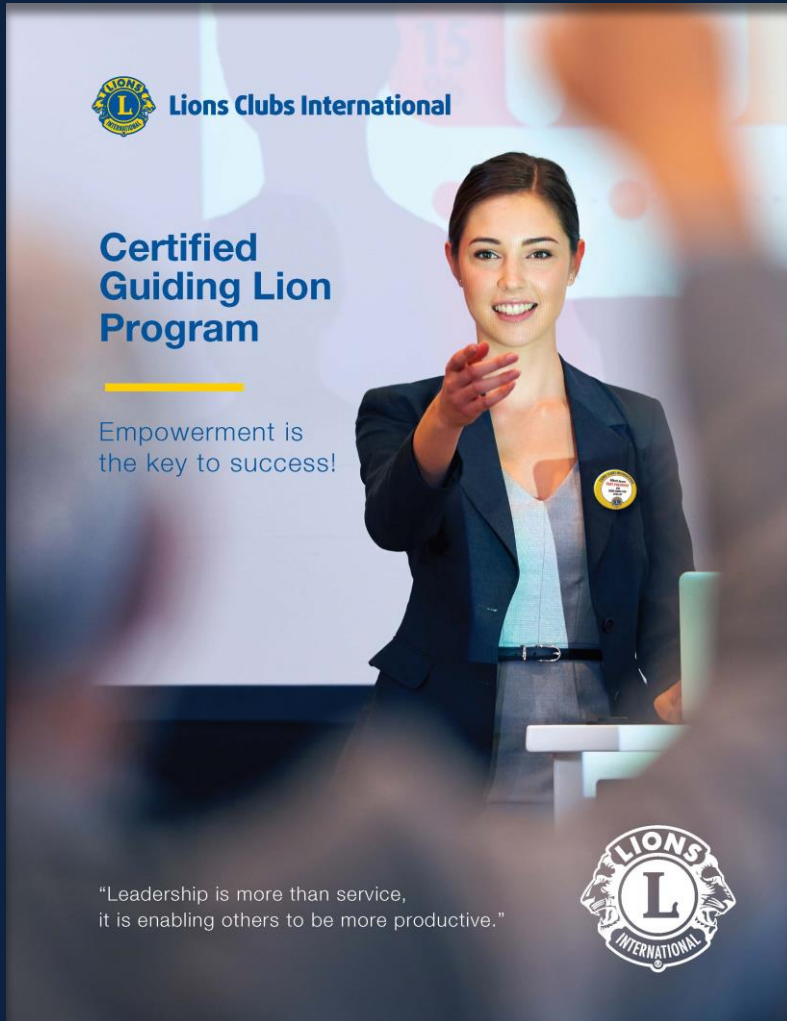
Got it





Virtual Session

Before taking Test, participants are required to attend a 1-hour Virtual Session




Review, Test and Questions


Test for Certified Guiding Lion

- *To be completed upon the conclusion of the Lion taking the course.*
- *Depending on the Course delivery format, it could be on paper or online.*



Google Classroom (TEST)

Lions Clubs International




TEST FOR CERTIFIED GUIDING LION

Please DO NOT take the test prior to the Certified Guiding Lion Review Video Conference Session.

* Required

Email address *

Your email 

Name *

Your answer

Membership Number *

Your answer

District *

Google Classroom

(Completion Form)



Lions Clubs International

Certified Guiding Lion Online Program - Completion Verification Form

Please complete all information (2020).

* Required

Email address *

Your email



First Name *

Your answer

Last Name *

Your answer

Certification Process: Traditional Way

Complete course materials.

Complete test and verification form (signed by DG, D/MD GLT Coordinator).

Send Verification Form to
[District & Club Administration.](#)



Online Course Certification Process

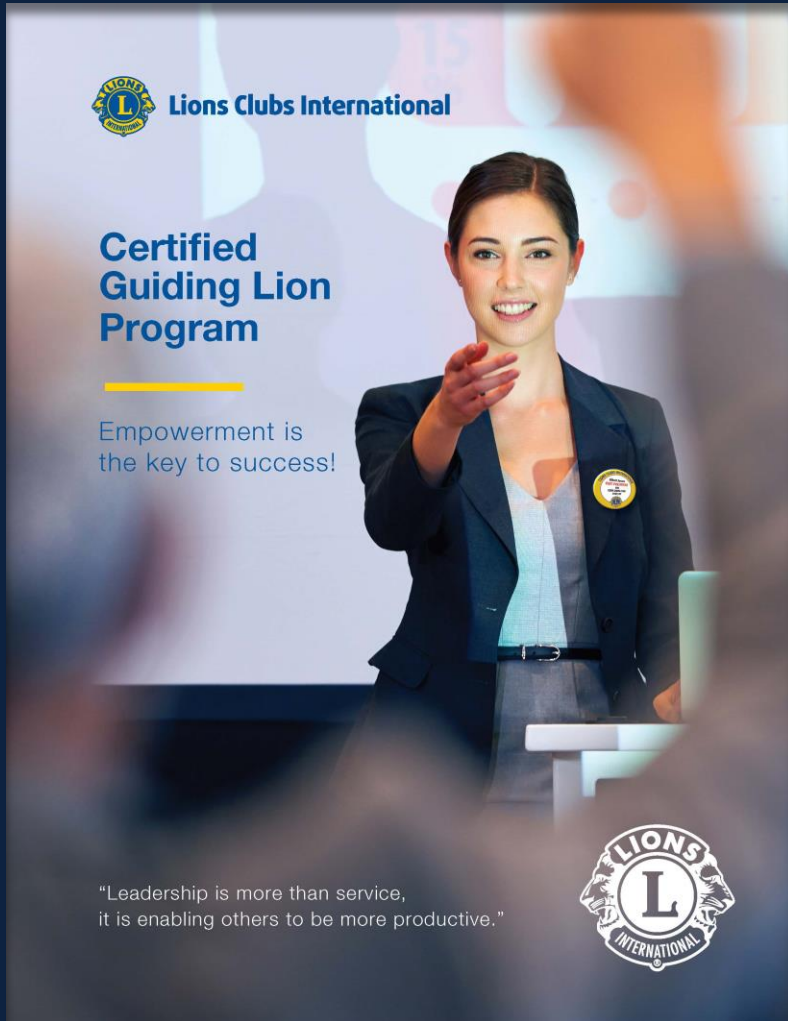
- 1 Complete ALL course assignment on Google Classroom
- 2 Attend the Virtual Review Session via Zoom/Google Meet
- 3 Complete Online Certified Guiding Lions Test
- 4 Complete the Online Completion Verification Form



After all steps are completed, Verification information will be sent to [LCI District & Club Administration](#).



Guiding Lion Resources



- Located on the Guiding Lion Webpage
<https://www.lionsclubs.org/en/resources-for-members/resource-center/guiding-lion-program>



Course Materials Available

Club Officer Tools

Standard Club Structure
Standard Club Constitution & By-Laws
Club President/First Vice President e-Book
Club Secretary e-Book
Club Treasurer e-Book
Club Membership Chairperson e-Book
Club Service Chairperson e-Book
Club Officer Installation
Club Officer Checklist
Club President Mentor Checklist
Club Secretary Mentor Checklist
Club Treasurer Mentor Checklist
Club Membership Chairperson Mentor Checklist
Club Service Chairperson Mentor Checklist
Club Marketing Communications Chairperson Mentor Checklist

Club Quality Tools

Best Practice for Financial Transparency
Blueprint for a Stronger Club
Club Quality Initiative
Your Club, Your Way!

Participant Guiding Lion Tools

Charter Night Planning Guide
Certified Guiding Lion Course Workbook
Certified Guiding Lion Rebuilding Assessment
Guiding Lion Assignment Form

Trainer Tools

- Certified Guiding Lion Facilitator Guide
- Certified Guiding Lion PowerPoint
- Certified Guiding Lion Test
- Completion Verification Form
- Quarterly Report
- Final Report

Club Membership and Project Planning

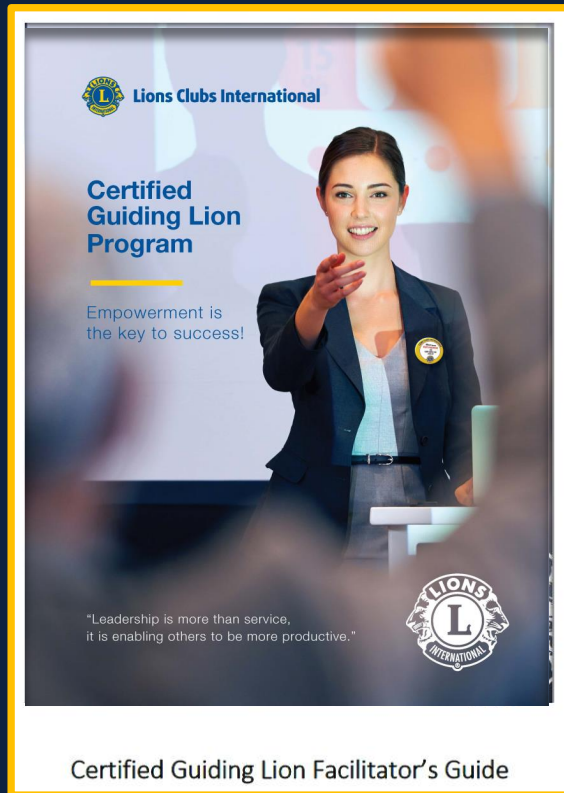
New Member Orientation Guide
Lions Community Needs Assessment
Making it Happen: Guide to Club Project Development
New Member Installation

Additional Areas for Self-Study



- Lions University Courses
- Lions Learning Center Courses
- Lions Virtual YouTube Channel
- E-Clubhouse YouTube videos
- Various Lions Facebook Groups

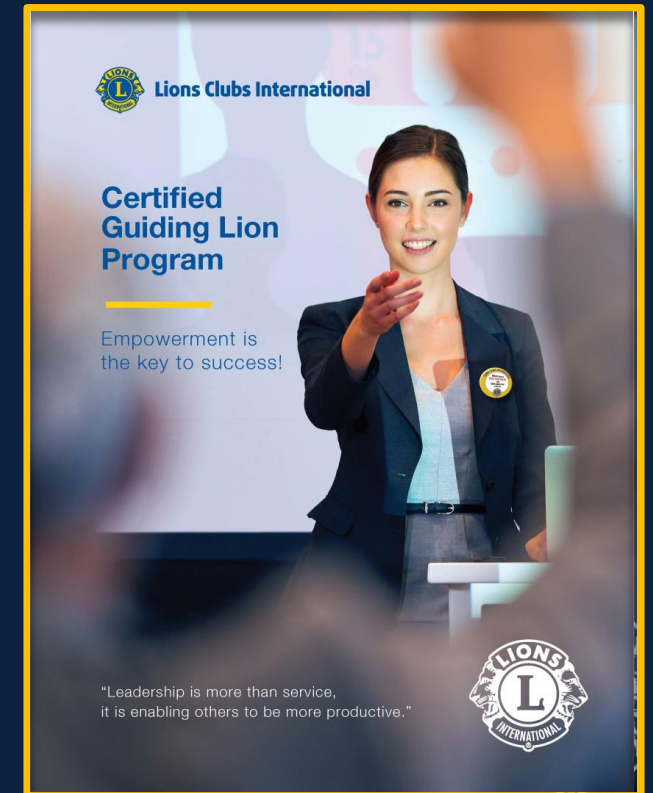
Facilitator Resources



Facilitator's Guide



Training PowerPoint



Participants Workbook

Presidential Certified Guiding Lion Award



*After two (2) years and
completion of Final
Report*

LCI Contact Information

- **Phone:** (630) 468-6810
- **Email:** certifiedguidinglions@lionsclubs.org
- **Website:** <https://www.lionsclubs.org/en/search-results?keys=guiding+lion>

- **Facebook Groups**

Guiding Lion

<https://www.facebook.com/groups/GuidingLions>

Improving Lions Club Quality

<https://www.facebook.com/groups/317754885360703/>



Questions?



Thank you

