

Please complete this form by **Friday, January 6<sup>th</sup>, 2023** if you would like to bring a personal interpreter, medical aid, or other individual who is necessary to support your learning at Q Center. Lions Clubs International will review your request and provide additional information if approved.

**A. Registration for FVDG/DGE Seminar at the Q Center:**

**B. Hotel Room/Meal Package Request at the Q Center:**

Executive Room Upgrade - \$50 +tax fare difference plus \$70 meal package per night

Indicate special needs

*•Early arrivals and/or late departures are based on hotel availability and will result in additional charges. Q Center is a nonsmoking facility.*

Upon approval, the LCI Travel Department will reach out to book flights. Costs are dependent upon flights selected. The Travel Department will also schedule roundtrip airport transfers on the approved dates between Chicago's O'Hare International Airport or Midway Airport and the Q Center for \$50 roundtrip.

Please pay the Q Center at check-out for overnight accommodations and meals, as well as any incidentals (including additional nights and gift shop purchases) incurred during your stay.

Your name as it appears on the card

[illegible]

Signature

*Information provided on this document shall be used in accordance with the privacy policies and procedures of Lions Clubs International*