



Membership Development Grant Final Evaluation Report Form

GENERAL INFORMATION

To qualify for reimbursement, please complete this form in detail and submit within 60 days of last activities and must be completed within the same fiscal year. **The last date for reimbursements is June 30 of the same fiscal year.** A final evaluation form report helps keep Lions Clubs International informed of the work that is being done to support membership growth and measure the effectiveness of the membership grant received. Note that if the outlined goals for new clubs and/or new members is not achieved, the full amount may not be reimbursed. **This report must be submitted with the final expense claim.**

Grant Administrator Name:		Date of Report:	
Participating District(s)/Multiple District:		Location (State, Province, Country, etc.):	
Original Amount Approved (USD):		Amount Requested (USD):	

MEMBERSHIP RESULTS

	Original Goal	Actual Results
Number of New Members Recruited		
Number of Charter Members Recruited		
Number of Clubs Chartered		

Name of Club Chartered (If more than 6 please use separate sheet)	Number of Club Chartered	Number of Charter Members

ACTION PLAN

Please attach original action plan, with any assessments and alterations made to the plan.

Please provide any additional comments below (optional).

SUMMARY OF ACTIVITIES
Who was your intended target audience and how did you approach them?
How did you promote your activities?
What did you do to encourage membership growth?
Which LCI tools and resources did you use to recruit? Please list.

Did you successfully achieve your goals? Please explain:

SUCSESSES

Please outline activities, methods, resources, and tools that were utilized that worked effectively to bring new people into Lions Clubs International.

CHALLENGES

Please note any activities that did not prove as successful as anticipated and the reasons why the activity was not effective.

FINANCIAL STATEMENT

Statement of expenses: Were your anticipated expenses in line with what you spent on related activities? Why or why not?

CONCLUSION

Conclusions or recommendations resulting from experiences gained from the project:

Please submit the application to:

Lions Clubs International
Membership Development Division
300 W 22nd St
Oak Brook, IL 60523-8842 USA
Phone: 630.203.3831

E-mail: membershipgrants@lionsclubs.org