**For Information Contact:**

(Name)

(Phone number)

(E-mail address)

### Media Alert

**ADD YOUR TITLE HERE**

**Details:** Include a brief description of your event. This section should include details who is involved, why this event is important and what media should expect to see at this event.

**Date:** Insert the date of your event here.

**Time:** Insert the start time of your event here.

**Location:** Insert the full address of your event here. If there are specific parking instructions, please add that here.