



## Club Merger Request Form

District: \_\_\_\_\_

**Name of Lions Club(s) to be cancelled:**

Club Name: \_\_\_\_\_

Club Number: \_\_\_\_\_

Club Name: \_\_\_\_\_

Club Number: \_\_\_\_\_

Name of Lions Club to Remain: \_\_\_\_\_

Club Number: \_\_\_\_\_

Name change request  Yes  No      New Club Name: \_\_\_\_\_

New charter request (US\$25)  Yes  No

Certificate of Merger (US\$25)  Yes  No

**The club remaining after the merger is to forward the following:**

- 1. A copy of the merger resolution adopted by each club that is part of this merger.
- 2. A copy of the district cabinet resolution approving the merger.
- 3. A copy of the Monthly Membership Report Form (MMR) from remaining club listing the members from the club(s) being cancelled as transfer members.
- 4. Have all outstanding obligations to the association, multiple district and district or sub-district been paid?
- 5. Has the charter of the club(s) to be cancelled been turned over to the district governor to return to the international office?

**REMAINING CLUB OFFICER SIGNATURES**

\_\_\_\_\_  
Club President

\_\_\_\_\_  
Member Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Club Secretary

\_\_\_\_\_  
Member Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Governor

\_\_\_\_\_  
Member Number

\_\_\_\_\_  
Date

Submit all required completed documents to:  
 Lions Clubs International  
 C/o English Language Department  
 300 W. 22<sup>nd</sup> Street  
 Oak Brook, IL USA 60523  
 Fax: (630) 468-6919  
 Email: [englishlanguage@lionsclubs.org](mailto:englishlanguage@lionsclubs.org)



## PROCEDURES FOR THE MERGER OF TWO OR MORE LIONS CLUBS

For the merger of two or more Lions clubs to occur, the following procedures are to be completed:

1. The clubs considering a merger are to conduct a joint meeting to decide the following matters:
  - a. Which of the clubs is to be cancelled.
  - b. Whether the name of the remaining club will be revised, and if so, determine an appropriate name. The revised name is to be approved by the district cabinet and the District and Club Administration Division at Lions Clubs International.
  - c. Whether the officers and committees of the remaining club will complete the term of office, or new officers will be elected after approval of the merger. If an election will be conducted, set the location, date and time for the election and forward the results to the district governor and international office.
  - d. Adopt a resolution selecting the location, date and time for the board and general meetings of the remaining club after the merger is completed. Adopt a resolution for a continuation of charter date of one resolution of the clubs.
2. The general membership of each club considering a merger must adopt a resolution in support of the merger.
3. The club(s) agreeing to be cancelled must also complete the following additional phases prior to the merger:
  - a. Pay all outstanding obligations.
  - b. Transfer any funds remaining in the administration and activities accounts to the appropriate accounts maintained by the remaining club.
  - c. Dispose of all club property in an appropriate manner.
  - d. File its closing Monthly Membership Report with the international office listing the members transferring to the remaining club.
  - e. Turn its charter over to the district governor.
4. The club remaining forwards the following documents and materials to the District and Club Administration Division at the international office.
  - a. A copy of the merger resolution adopted by each club.
  - b. A copy of the district cabinet resolution approving the merger.
  - c. A Monthly Membership Report listing as transfer members the members from the merged club(s).
  - d. The Merger Request Form.
5. The merged club may receive a certificate of merger upon request.