



## PARADE RULES, REGULATIONS AND OFFICIAL PARADE PROCEDURES

### LIONS CLUBS INTERNATIONAL 103rd ANNUAL CONVENTION PARADE SINGAPORE

**JUNE 27, 2020 - STEP OFF AT 5:00 P.M.**

DR. JUNG-YUL CHOI  
INTERNATIONAL PRESIDENT

JOSEPH L. WROBLEWSKI, PAST INTERNATIONAL PRESIDENT  
CHAIRPERSON, CONVENTION COMMITTEE

PARADE OFFICE: LOCATION: Sands Expo and Convention Centre (SANDS) Level 4 - Lotus 4A

OFFICE HOURS : Thursday, June 25th, 10:00 a.m. - 5:00 p.m. Friday, June 26th, 10:00 a.m. - 5:00 p.m.

#### PARADE PARTICIPATION

- Review the Heat and Safety Guide attachment.
- A parade application (included with this form) must be submitted by May 15, 2020.
- Failure to submit an application could disqualify unit from parade participation.
- All delegations must register at the Parade Office at Sands Expo and Convention Centre (SANDS) before 5:00 p.m., Friday, June 26, 2020.
- The parade route is located in the beautiful Gardens by the Bay ending at the Meadow. The parade route is one mile long (1.7 kilometer).
- All parade participants must be registered for the convention and wear their official convention name badge and parade ribbon.
- Participation in the parade shall be limited to a Lions' multiple district, sub-district or single district.

#### PARADE RULES & REGULATIONS

- Competition for prizes is open only to non-professional units. Applications must be received by May 15, 2020 to be entered in the competitive contests category.
- Every district shall be allowed to enter a float, musical unit, or precision demonstration unit corresponding to the total number of sub-districts in the multiple district.
- Vehicles are not permitted unless approved in advance by LCI no later than May 15, 2020. Approvals are subjected to regulatory guidelines from the local authorities and venue owner.
- All drivers must possess a valid driver's license and registration for the vehicle.
- Floats must conform to the regulations listed on Page 3. Proof of liability insurance is required for all motorized vehicles and must be provided in advance by May 15, 2020.
- All unmanned aerial systems, UAVs, drones or other flying devices are strictly prohibited during the Lions Clubs International Parade.
- Throwing or distribution of items of any kind from a float or parade unit is strictly forbidden. Parade officials are authorized to remove the float or unit from the parade at the assembly area or during the line of march.
- Delaying or stopping the forward motion is strictly prohibited.
- Failure to comply will penalize units 30 contest points.
- Distribution of campaign flyers during the parade is strictly prohibited.
- 25 feet (7.6 meters) should be maintained between delegations throughout parade route. Movement must be in a forward motion, maintaining specific intervals. Maneuvers will be permitted only during the time the parade is officially halted. Units falling behind the preceding unit a greater distance than 25 feet (7.6 meters) will delay the parade and could be disqualified or removed from the line of march. Please cooperate with the parade officials and police.
- All animal units must be registered by parade application and subjected to the approval of local authorities and venue regulations. Delegations must provide street cleaning services following horses and dogs in assembly area, along parade route, and in disbanding area and shall guarantee this service in writing on parade application submitted. Caged animals and/or animals on a leash deemed dangerous to the public are not permitted.
- Conduct on the part of any unit or individuals that may embarrass The International Association of Lions Clubs will be cause for immediate removal from parade by parade officials.
- Delegation's authorized representative will ensure that all trash is properly disposed of in receptacles while in the assembly and dispersal areas.
- Delegation's authorized representative is responsible for maintaining order and responding to any order by parade officials or police relating to their delegation. Failure to comply will eliminate participation of the unit or delegation.
- The Lions of Singapore Host Committee will provide water to all parade participants. Glass and metal containers are strictly prohibited by the city for this event and cannot be brought to the parade site.

## PARADE ROUTE

**ASSEMBLY AREA** – Marchers will assemble at Bay East Gardens, Gardens by the Bay or Marina Barrage, based on the transfer arrangements for each delegation. Parade management and marshals in the assembly area will direct participants to their designated color-coded assembly areas.

**CONVENTION SHUTTLE** – Buses will drop off near the Gardens by the Bay-East.

**BAND BUSES** – Buses will drop off at Marina Barrage unless advised otherwise by the Parade Marshals.

**PRIVATE CHARTER BUSES** – All private buses must register with LCI to receive the official LCI Parade of Nations vehicle label for access into the drop-offs at event venue. Delegations with private-chartered buses will be required to inform LCI on the final count of buses by **June 1, 2020**.

**FLOATS** – Delegations with float arrangements are to inform LCI by May 15, 2020. All parade floats will assemble at the carpark next to Satay by the Bay at **4:00 pm** on June 27, 2020 - approximately 1 hour prior to step off. Location may be subjected to changes and delegations will be notified in advance.

**LINE OF MARCH** – The parade will commence at the flag-off point between Marina Barrage and Satay by the Bay, and proceeds along Waterfront Promenade. Parade route is 1.1 mile (1.7 kilometer).

**JUDGES/VIP REVIEWING AREAS** – The judging area is located at the Centre Field of The Meadows, Gardens by the Bay.

**IMPORTANT: NO STOPPING OR DELAY OF THE FORWARD MOTION OF PARADE UNITS IS PERMITTED** for special maneuvers or presentation in the judging areas. Contest units in violation will be penalized judging points.

**PARADE VIEWING** – Parade viewing in the assembly area is not permitted. The parade route offers excellent viewing from the following viewing points – public review stand at The Meadow, lobby area of the Flower Dome and Cloud Forest Conservatories and West Lawn.

**DISPERSAL AREA** – Marchers will be directed by parade marshals and staff upon reaching the dispersal area.

**PICK UP POINT FOR CONVENTION SHUTTLE BUSES** – Buses will pick-up marchers at the Gardens By the Bay, exact location TBA.

**DISPERSAL AREA FOR BANDS** – Bands will disperse from the parade end, and they will be directed to The Meadow Carpark and then directed by the parade marshals and staff.

**DISPERSAL AREA FOR FLOATS** – Floats will disperse from the parade end, and they will be directed to the exit roads by the parade marshals and staff.

**FIRST AID** – Paramedics will be stationed along the parade route. If medical assistance is required, please notify the nearest police officer or parade official for help. We suggest you assign a qualified person within your unit to “spot” any problems with participants.

## CONTEST PROCEDURES

All COMPETITIVE UNITS are divided into two categories:

<b>DIVISION I</b>	Units from within a delegation’s own boundaries
<b>DIVISION II</b>	Units hired from outside a delegation’s boundaries

All COMPETITIVE UNITS must complete and submit the application found on Page 7

All NON-COMPETITIVE UNITS must complete and submit the application found on Page 8

- All competitive units are judged by qualified non-Lion judges. Signs along parade route will give notice to units as they approach the judging area.
- Prizes are issued to the winning Lions’ district or sub-district shown on the parade application.
- Contest winners will be posted at the Opening Plenary Session at the Sands Expo and Convention Centre (SANDS) on Sunday, June 28, 2020.
- Cash prizes can be picked up on Sunday, June 28, 2020 or Monday, June 29, 2020 from 10:00 a.m. to 5:00 p.m. at the Finance Booth in the Headquarters area of the Sands Expo and Convention Centre (SANDS).
- For all parade inquires, including band or float inquiries, please contact [parade@lionsclubs.org](mailto:parade@lionsclubs.org)

**PLEASE SUBMIT YOUR COMPLETED PARADE APPLICATION TO THE CONVENTION DIVISION BY May 15, 2020. COMPETITIVE DIVISION I**

Competitive Division I units are from within the boundaries of a Lions' district or sub-district they represent.

**FLOATS**

PRIZES: 1st: \$1,500 2nd: \$1,000

- A photograph or line drawing is required with parade application.
- Themes must display a Lions' objective or project, patriotic event, or scenic wonders of a given locale. Please limit to one theme per float.
- Persons are permitted on the float where necessary to give meaning to the float.
- Delegations with such arrangement are to provide all necessary information with a photo and the positions in-vehicle for the persons to LCI before May 15, 2020.
- Delegations with a candidate for international office may display appropriate banners and symbols on their parade units in support of their candidate.
- Commercials or advertising are not permitted. Non-observance will eliminate such entries from parade participation. Vehicles used for tow must blank out all information pertaining to a private company or owner.
- The height of all floats must be limited to 13 feet (4 meters). There are no special limits as to length, other than that floats are able to maneuver from parade assembly and disbanding areas. Width of the floats must be kept within 9 feet (3 meters).
- Totally decorated private cars will be approved. Partial decorations will not be accepted. They may be entered as competitive floats or non-competitive units. Vehicles are not permitted on the parade route unless approved in advance by LCI, local authorities and venue owner no later than May 15, 2020. Approvals are subjected to regulatory guidelines from the local authorities and venue owner, in consideration of the route of the parade. All drivers must possess a valid driver's license and registration for the vehicle.
- Evidence of liability insurance is required from owners and operators of all vehicles and trailers.

CATEGORY	POINTS	CRITERIA
<b>DESIGN</b>	<b>20</b>	Artistic imagination, color scheme, placement of features or focal points in relation to total space used, so as to attract attention and achieve balanced harmony
<b>CONSTRUCTION</b>	<b>20</b>	Materials, workmanship, lettering, etc
<b>THEME</b>	<b>20</b>	Appropriateness of design; relation of theme to convention, Lions activities, or state or nation
<b>GENERAL EFFECTS</b>	<b>40</b>	Beauty, audience reaction, etc

**JUDGING**

**BANDS**

HIGH SCHOOL BANDS PRIZES Non-professional youth from same high school  
 Championship 1st place plaque 1st: \$800 2nd: \$600 3rd: \$400

ALL STATE BANDS PRIZES Non-professional youth from various high schools in a delegation's area  
 Championship 1st place plaque 1st: \$1,000 2nd: \$800 3rd: \$600

CATEGORY	POINTS	CRITERIA
<b>MARCHING &amp; MANEUVERING</b>	<b>40</b>	Straightness across ranks and down files, interval and points distance, uniformity of cadence, precision
<b>MUSIC</b>	<b>40</b>	Quality and selections; expression of rhythm, instrumental balance, tone, smoothness and control, richness of volume, intonation, ensemble blend
<b>GENERAL EFFECTS</b>	<b>20</b>	Uniform, general appearance, esprit de corps, originality, entry and exit and drum major appearance and position, accuracy and precision of baton handling

**JUDGING**  
**PRECISION DEMONSTRATION UNITS**

Units executing coordinated movements with flags, banners, batons, etc. as part of a band or parade unit.

PRIZES:                    1st: \$400                    2nd: \$300

**JUDGING**

CATEGORY	POINTS	CRITERIA
<b>MARCHING &amp; MANEUVERING</b>	<b>25</b>	In-step footwork (on twirls), variety, originality and execution
<b>REPERTOIRE</b>	<b>25</b>	Variety, complexity and innovation
<b>PRECISION &amp; TIMING</b>	<b>20</b>	Uniformity, smoothness and grace
<b>GENERAL EFFECTS</b>	<b>30</b>	Entry and exit, showmanship, audience reaction and uniform detail

**UNIFORMED MARCHING DELEGATIONS**

Each member of the delegation or unit must be suitably dressed in distinctive costume, uniform, or clothing similar in nature, denoting the delegation’s affiliation with Lionism or its state, province or country. Failure to comply with the dress code or disrupting the forward motion of the parade may eliminate marching delegation from the judging contest.

PRIZES:                    1st: \$700                    2nd: \$500                    3rd: \$400

CATEGORY	POINTS	CRITERIA
<b>COSTUME</b>	<b>50</b>	Design and originality
<b>MARCHING PRESENTATION</b>	<b>50</b>	Precision and bearing, deportment and originality

**JUDGING**  
**COMPETITIVE DIVISION II**

Competitive Division II units are hired from outside the boundaries of the Lions’ district or sub-district they represent.

**BANDS**  
 Non-professional high school youth.

PRIZES:                    1st: \$500                    2nd: \$400

**JUDGING:**  
 Same as Division I contests in their respective categories.

**PRECISION DEMONSTRATION UNITS**  
 PRIZES:                    1st: \$400                    2nd: \$300

**JUDGING:**  
 Same as Division I contests in their respective categories.

# Gardens By The Bay



## APPLICATION FOR COMPETITIVE CONTESTS

For information on competitive categories refer to pages 3 and 4. Completed applications are subject to review and approval by Lions Clubs International and must be received by May 15, 2020.

**COMPETITIVE DIVISION I** – Units are from within the boundaries of a Lions’ district or sub-district they represent.

**INDICATE CATEGORY:**

Floats  High School Band  All State Band  Precision Demonstration Unit  Uniformed Marching Delegation

PLEASE PRINT INFORMATION FOR ENTRY ABOVE. ONE FORM PER ENTRY. FORM MAY BE DUPLICATED.

DISTRICT/COUNTRY NAME \_\_\_\_\_ # OF PARADE PARTICIPANTS \_\_\_\_\_

NAME OF PERSON SUBMITTING APPLICATION \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

NAME OF BAND \_\_\_\_\_ # OF BAND MEMBERS \_\_\_\_\_

BAND DIRECTOR NAME \_\_\_\_\_ EMAIL \_\_\_\_\_

UNIFORM/SPECIAL ATTIRE/FLOAT THEME \_\_\_\_\_

**COMPETITIVE DIVISION II** – Units are hired from outside the boundaries of the Lions’ district or sub-district they represent.

**INDICATE CATEGORY:**

Band  Precision Demonstration Unit

DISTRICT/COUNTRY NAME \_\_\_\_\_ # OF PARADE PARTICIPANTS \_\_\_\_\_

NAME OF PERSON SUBMITTING APPLICATION \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

NAME OF BAND \_\_\_\_\_ # OF BAND MEMBERS \_\_\_\_\_

BAND DIRECTOR NAME \_\_\_\_\_ EMAIL \_\_\_\_\_

UNIFORM/SPECIAL ATTIRE \_\_\_\_\_

If you are unable to visit the Parade Office to pick-up the parade packet, please designate an Authorized Representative at Convention

**Contest Units Representing**

NAME \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**If Your Delegation Wins A Prize**

MAKE CHECK PAYABLE TO: \_\_\_\_\_ MAIL ATTENTION TO: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_

**SUBMIT APPLICATION TO: LIONS CLUBS INTERNATIONAL - CONVENTION DIVISION**

300 West 22nd Street, Oak Brook, Illinois 60523-8842, USA

For further inquiries, please write or call: Phone: +1 630-468-6761 Fax: +1 630-571-1689

Email: [parade@lionsclubs.org](mailto:parade@lionsclubs.org) Facebook.com/LCICon

## APPLICATION FOR NON-COMPETITIVE CONTESTS

For Lions' units who will not compete in the competitive categories. Completed applications are subject to review and approval by Lions Clubs International and must be received by May 15, 2020.

PLEASE PRINT INFORMATION. ONE FORM PER ENTRY. FORM MAY BE DUPLICATED.

DISTRICT/COUNTRY NAME \_\_\_\_\_ # OF MEMBERS \_\_\_\_\_  
DESCRIPTION \_\_\_\_\_

### Authorized Representative at Convention

NAME \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_  
CONVENTION HOTEL \_\_\_\_\_

### Application Submitted By

NAME \_\_\_\_\_  
EMAIL ADDRESS \_\_\_\_\_

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### Horse or Canine Units

DISTRICT/COUNTRY NAME \_\_\_\_\_ # IN UNIT \_\_\_\_\_  
THEME \_\_\_\_\_

I/WE GUARANTEE TO PROVIDE CLEAN UP SERVICES IMMEDIATELY FOLLOWING HORSES AND/OR DOGS IN THE ASSEMBLY AREA, ALONG PARADE ROUTE AND IN THE DISPERSAL AREA.

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
CONVENTION HOTEL \_\_\_\_\_  
SIGNATURE \_\_\_\_\_

### SUBMIT APPLICATION TO: LIONS CLUBS INTERNATIONAL - CONVENTION DIVISION

300 West 22nd Street, Oak Brook, Illinois 60523-8842, USA  
For further inquiries, please write or call: Phone: +1 630-468-6761 Fax: +1 630-571-1689  
Email: [parade@lionsclubs.org](mailto:parade@lionsclubs.org) Facebook.com/LCIcon