



# ADVANCED LIONS LEADERSHIP INSTITUTE

Lomé, Togo

January 29-31, 2018

The purpose of the Advanced Lions Leadership Institute is to provide Lions leaders with an opportunity to enhance skills in preparation for leadership responsibilities at the zone, region and district levels.

## **PARTICIPANT QUALIFICATIONS**

1. Candidates for this institute must be from Africa. This institute will be conducted in English and French. Candidates must be capable of understanding and participating in the language of instruction at this institute.
2. **Candidates must be Lions that have completed a successful term as club president, but have not yet attained the position of first vice district governor.** Lions members who are currently serving as club presidents will be considered on a space-available basis.
3. Candidates must be willing to commit to attending all days of the institute, including group mealtimes, and understand personal time is extremely limited. **Attendance at all classroom sessions and scheduled meals is mandatory.**

## **COST OF THE INSTITUTE**

Lions Clubs International will provide meals and lodging according to the schedule of the institute. Please note that according to board policy, a non-refundable participation fee of **US\$125.00** will be required to offset a portion of these costs for all institutes. This fee will be due no less than six weeks prior to the institute start date. **Please do not send fees until you receive a letter of acceptance to the institute.** Participants are also responsible for their own transportation and related travel expenses to and from the institute site.

## **SELECTION PROCESS**

Because of the high number of applications received by the association, acceptance into the institute is not guaranteed. In the selection process the Leadership Development Division strives to achieve maximum geographical representation of districts throughout the constitutional area. **All candidates will be notified of selection status no more than two weeks after the application deadline via the email address provided on the application form.**

The Leadership Development Division of Lions Clubs International reserves the right to cancel any institute or language-specific classroom due to insufficient applications submitted by the stated application submission deadline date.

The division maintains the quality of all aspects of the institute, including program, faculty and the selection process of participants. The division works in concert with the International President and the Leadership Development Committee of the International Board of Directors.

## **APPLICATION PROCEDURE**

All candidates must complete the following items and submit them as indicated below. All completed documents must be submitted by the stated application submission deadline date in order to be considered.

- A. Candidate's Information Form
- B. Nomination Form - must be signed by the applicant's:
  1. **\*\*District Governor** and should be reviewed and supported by the First Vice District Governor and Second Vice District Governor prior to submitting to LCI.
  2. Global Leadership Team District Coordinator

*\*\*Applicants from a provisional zone or provision region must have the signature of the Zone Chairperson or Region Chairperson and Global Leadership Team Area Leader, respectively, in lieu of the District Governor.*

## **Expectations of ALLI graduates:**

1. Pursue additional leadership roles and responsibilities in their respective zones, regions, and districts.
2. Help to develop Lions leaders in their respective clubs, zones, and districts.
3. Serve as a leadership resource in their respective zones, regions, and districts.
4. Share their institute experiences with members of their zone and district and encourage other qualified Lions to apply to the institutes.

## **APPLICATION SUBMISSION DEADLINE DATE:**

**November 15, 2017**

## **RETURN APPLICATION TO:**

**Institutes & Seminars Department  
Lions Clubs International  
Fax: 630-706-9010  
E-mail: [institutes@lionsclubs.org](mailto:institutes@lionsclubs.org)**

*Electronic completion of this form is strongly encouraged to ensure accuracy of your information. The information typed in this form can be saved and then forwarded to officers for signatures.*

*To ensure timely receipt of your application, please submit by e-mail or fax.*



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**CANDIDATE'S INFORMATION FORM**

**Application Submission Deadline Date: November 15, 2017**

**Please type or print** and use additional sheets if needed.

District Number \_\_\_\_\_ Membership Number \_\_\_\_\_

First/Given Name \_\_\_\_\_ Last/Family Name \_\_\_\_\_

Current Lions Title \_\_\_\_\_ Highest Lions Office Held \_\_\_\_\_

Languages Offered\*  English  French

If you selected more than one language, please indicate your **preferred** language of instruction: \_\_\_\_\_

**\*Yes, I confirm that I am capable of understanding and actively participating (reading, writing and speaking fluently) in the language(s) selected above.**

E-Mail\*\* \_\_\_\_\_ Preferred Telephone \_\_\_\_\_

**\*\*Will be used for ALL communication regarding the institute – PLEASE TYPE OR PRINT**

State/Province \_\_\_\_\_ Country \_\_\_\_\_ Gender:  Male  Female

Lions Club Name \_\_\_\_\_ Club Number \_\_\_\_\_ Month and Year Joined \_\_\_\_\_

Date of most recent term as Club President and Lions Club Name \_\_\_\_\_

Lions Leadership Institutes Previously Attended (Locations & Dates) if any \_\_\_\_\_

Offices Held Within Current Lions Club \_\_\_\_\_

Committee Positions Held Within Current Lions Club \_\_\_\_\_

Previous Lions Clubs of which you have been a member \_\_\_\_\_

Offices held within previous Lions Clubs \_\_\_\_\_

Why is this institute of interest to you? \_\_\_\_\_

**Lions Clubs International is not responsible for personal costs, including but not limited to, those associated with the following: illness, unanticipated or other personal events, lost or stolen property of participants. Participants are requested to carry medical insurance information in the event they require medical services.**

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_



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## NOMINATION FORM

**Application Submission Deadline Date: November 15, 2017**

**PLEASE NOTE:** The District Governor and Global Leadership Team District Coordinator of the applicant's district must complete and sign this form. Please see Application Procedure instructions. Please type or print.

**Applications submitted without information and required signatures will not be considered for selection.**

**1. DISTRICT GOVERNOR OR GLT DISTRICT COORDINATOR--Please complete this information about THE CANDIDATE:**

Candidate's Name \_\_\_\_\_

In what ways will this candidate benefit from attending the Advanced Lions Leadership Institute?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yes, this Lion is capable of understanding and participating in the selected language(s) of instruction at this institute.

**2. DISTRICT GOVERNOR**

I understand and agree that in the event that the above named candidate is selected to attend and does not cancel his/her registration for the Advanced Lions Leadership Institute in writing 10 days prior to the institute, or does not attend any portion of the institute, the district will be billed for one night's meals and lodging according to Board policy.

I have read and agree to the above cancellation policy statement.

I certify that this application has been reviewed and supported by the First Vice District Governor and Second Vice District Governor, prior to its submission to LCI.

\_\_\_\_\_  
Name of District Governor

\_\_\_\_\_  
Signature of District Governor

\_\_\_\_\_  
Email (please print)

\_\_\_\_\_  
Member number

\_\_\_\_\_  
Date

**3. GLT DISTRICT COORDINATOR**

\_\_\_\_\_  
Name of GLT District Coordinator

\_\_\_\_\_  
Signature of GLT District Coordinator

\_\_\_\_\_  
Email (please print)

\_\_\_\_\_  
Member number

\_\_\_\_\_  
Date