



District Governor Meeting and Club Visitation Report

Please print or type clearly. Submit one report for each meeting or club visit being charged to LCI, attach and note it on your Travel Expense Claim Form. This form may be submitted electronically: email to: dgexpenses@lionsclubs.org. ***Required Fields**

*District Governor Name _____

*District Number _____

*State/Country _____

*Meeting/Visit Date _____

District Meeting (D)

(Up to six meetings or events annually)

- Club Officer Orientation (held within 60 days prior to or after June 30)
- District Cabinet Meeting
- District Convention
- District Membership and/or Leadership Development Meeting

Multiple District Meeting (M)

(Up to three meetings or events annually)

- Council of Governors Meeting
- Multiple District Conference
- Multiple District Convention
- Multiple District Membership and/or Leadership Development Meeting

International President (IP)

- International President or Vice President visit to district or club

Priority Clubs include:

- clubs chartered within the previous 24 months
- clubs in status quo or financial suspension
- clubs cancelled over the previous 12 months
- clubs approved per Priority Club application rules (see Board Policy Manual Chapter V, Paragraph E.)

New Club Organization (O)

Town: _____

Prospective Club Name _____

Annual Club Visitation (C)

(Please answer for each **CLUB** Visitation. Use comments section to explain any issues.)

- Priority Club Visit
- Annual Club Visit

*Club Visited _____ *Club Number _____

*Was this a multiple club visit? Yes No If yes, please complete a visitation report for each club in attendance.

*Did **the first or second vice district governor** represent you at this club visitation? Yes No *If yes, Name and Title of officer _____

Would you consider this an active club? Yes No

Does the club have a website? Yes No

Does the club have an ongoing service project? Yes No

Is the club effectively promoting club service to its community? Yes No

Does the club have a plan to recruit and retain members? Yes No

Do new members receive proper orientation and induction? Yes No

Does this club participate in district activities? Yes No

Does this club contribute annually to LCIF? Yes No

Have you communicated the most recent policy changes and resources that will assist the club? Yes No

Do you have concerns about the functioning of this club? Yes No

COMMENTS _____
