

# **DISTRICT COORDINATOR APPLICATION PACKET**

Lions who meet the qualifications for district should be considered for this position. Please have candidates review the responsibilities and qualifications, complete the application and return it to the district governor (DG) team\* for consideration. Once a coordinator has been chosen, the current DG team and MD Centennial Coordinator must sign and submit both application pages to LCI.

The DG team, along with the current MD Centennial Coordinator should be knowledgeable about the qualifications and expectations of this position in order to effectively collaborate and identify qualified candidates.

*\* The DG team includes the district governor, 1<sup>st</sup> vice district governor and 2<sup>nd</sup> vice district governor.*

## MAJOR RESPONSIBILITIES OF A DISTRICT CENTENNIAL COORDINATOR

### Goals:

- Supports and motivates region, zone and club leaders to participate in Centennial service projects and membership initiatives
- Collaborates with the district and multiple district on:
  - Centennial service and membership development needs in the district
  - Centennial service and membership goals and action plans for the district
- Ensures Centennial [membership development](#) is encouraged throughout the district
- Works with GMT and GLT counterparts
- Promotes Centennial service and membership to region, zone and club leaders
- Compares Centennial service and membership achievements to expectations and goals on a monthly or quarterly basis and adjusts strategies where necessary
- [Presents a budget](#) to the district cabinet to fund Centennial service and membership development plans
- Develops and promotes a [plan of recognition](#) for the district and individual Lions where significant contributions to Centennial service and membership development have been made

### Communication:

- Communicate district membership goals and action plans to all members of the district.
- Communicate with district GMT and GLT coordinators regularly to enhance the overall effectiveness of Centennial efforts and service opportunities.
- Keep regions/zones/clubs informed of new centennial programs and resources through district newsletters, district website, publications, etc.
- Establish a monthly reporting system to foster open communication and monitor each club's progress.

### NOTE:

The district centennial team includes: district governor, first vice district governor, second vice district governor, and district centennial coordinator.

## **QUALIFICATIONS**

The District Centennial Coordinator candidate must possess the abilities and skills to identify, expand and present Centennial service projects, centennial membership goals, club and member centennial participation programs that meet the needs of their district. Additional qualifications include:

1. Extensive knowledge of district service projects, membership, new club development, club success and member participation programs; needs of district, regions, zones, clubs; LCI policies.
2. Ability to commit to a three-year term as District Centennial Coordinator, accepting no other position(s) within the association that would potentially conflict with the time and effort necessary to carry out the duties and responsibilities of this position.
3. Demonstrated service and membership expertise through development of successful service projects, sponsorship of new members and development of new Lions clubs.
4. Ideally a graduate or faculty member from LCI Lions Leadership Institute (Advanced or Faculty Development) with high evaluation score.
5. Ability to effectively collaborate with GMT and GLT counterpart to address district needs.
6. Ability to travel within the district.

**Lions Clubs International District Centennial Coordinator Application**  
*(Appointment for a District Centennial Coordinator is a four-year term)*

**TO SERVE: JULY 1, 2014 THRU JUNE 30, 2018**

**District # \_\_\_\_\_**

Candidate Name	
Address	
City	
State/Province	
Zip/Postal Code	
Country	
Occupation	
Club Name	
Current Lion Title	
# of Members Sponsored	

Membership #	
Residence Telephone	
Residence Email*	
Business Telephone	
Business Email	
Mobile/Cell	
Fax	
Club Number	
# of Years as a Lion	
# of New Clubs Developed	

\* An email address and internet access for sending and receiving communications and membership reports is strongly recommended.

**Please state any volunteer or professional experience that would qualify you for this position.**


**✓ Check Lion Positions Held:**

- |   |  |
|---|--|
| <input type="checkbox"/> International Director                             | <input type="checkbox"/> Region Chairperson          |
| <input type="checkbox"/> Council Chairperson                                | <input type="checkbox"/> Zone Chairperson            |
| <input type="checkbox"/> District Governor                                  | <input type="checkbox"/> Club Office (specify) _____ |
| <input type="checkbox"/> Multiple District Coordinator: GMT _____ GLT _____ | <input type="checkbox"/> Other (specify) _____       |
| <input type="checkbox"/> District Coordinator: GMT _____ GLT _____          |  |

**Approximate number of hours per week you will be able to dedicate to this position:** \_\_\_\_\_

**What days or hours are you unavailable to serve in this position?** \_\_\_\_\_

**Are you available to travel throughout the district to conduct membership, new club development, and club success and member satisfaction development programs?** Yes \_\_\_\_\_ No \_\_\_\_\_

District Centennial Coordinator

Provide any additional information that supports your candidacy for this position. (Attach additional page if necessary.)


I have read the responsibilities and meet the qualifications of a District Centennial Coordinator, and I agree to perform them to the best of my abilities.

_____	_____	_____	_____
Applicant (Signature)	Application (Print Name)	Date	MD

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**DISTRICT USE ONLY**

The DG team and MD Centennial Coordinator have appointed the above candidate to serve as the District Centennial Coordinator for the term July 1, 2014 through June 30, 2018

_____	_____	_____
District Governor (Signature)	District Governor (Print Name)	Date

_____	_____	_____
1 <sup>st</sup> Vice District Governor (Signature)	1 <sup>st</sup> Vice District Governor (Print Name)	Date

_____	_____	_____
2 <sup>nd</sup> Vice District Governor (Signature)	2 <sup>nd</sup> Vice District Governor (Print Name)	Date

_____	_____	_____
MD Centennial Coordinator (Signature)	MD Centennial Coordinator(Print Name)	Date

**Submit completed form to:**      **Attn: LCI Centennial Team**  
 Lions Clubs International  
 300 W. 22<sup>nd</sup> Street  
 Oak Brook, IL 60523 (USA)  
 Email: [lcicentennial@lionsclubs.org](mailto:lcicentennial@lionsclubs.org)