Centennial Report Days Overview

Purpose

Centennial Report Days support the success of the Centennial Celebration by:

- Establishing accountability among volunteers
- Reinforcing messaging related to the Centennial Celebration
- Sustaining motivation and momentum through the multi-year timeline
- Encouraging use of established LCI reporting tools

Description

Centennial Report Days occur over a 7-week period. During each stage, Centennial volunteers host meetings with the level below. Meetings focus on progress, celebrating successes and providing support and encouragement for completing and reporting Centennial activities. Meetings can be in person or by conference call. Centennial Dashboard reports will be used to inform the discussions. At the end of each stage, the Centennial volunteers send a summary report to the next level.

District Report Days	Multiple District Report Days	Constitutional Area Report Days	Worldwide Report Days
District Coordinators (DCs)	MD Coordinators (MDCs)	CA Representatives	CAC Chairperson
Engage clubs and discuss activity, then send report to MDCs*	Engage DCs and discuss activity, then send report to CA Representatives	Engage MDCs and discuss activity, then send report to CAC Chairperson	Engages CA Representatives and discusses activity, then prepares worldwide report
2 weeks	2 weeks	2 weeks	1 week

^{*} Single District Coordinators will send their reports to their CA Representatives.

Prior to each stage, LCI will email CAC members and Centennial Coordinators applicable directions, report forms and timelines.