

**EXECUTIVE SUMMARY**  
**INTERNATIONAL BOARD OF DIRECTORS MEETING**  
**HAMBURG, GERMANY**  
**JUNE 30 – JULY 3, 2013**

**AUDIT COMMITTEE**

1. Reviewed the results of the Agreed-Upon Procedure engagement of the district governor claim processing performed by Grant Thornton, noting no significant exceptions were found.

**CONSTITUTION AND BY-LAWS COMMITTEE**

1. Denied second vice district governor election complaints filed in District 4-L6 (California, USA), District 322-D (India) and District 323-C (India) and declared the following as second vice district governors in their respective districts for the 2013-2014 fiscal year:
  - Lion John Ruiz - District 4-L6 (California, USA)
  - Lion S.K. Dhar - District 322-D (India)
  - Lion Ashok Gupta - District 323-C (India)
2. Upheld the second vice district governor election complaint filed in District 301-A2 (Philippines), declared the second vice district governor election in District 301-A2 for the 2013-2014 fiscal year null and void and of no force and effect, declared a vacancy in the office of second vice district governor for the 2013-2014 fiscal year and that the second vice district governor vacancy shall be filled in accordance with the International and District Constitutions and By-Laws, and declared that the filing fee less US\$100.00 shall be refunded to the Complainant.
3. Upheld the second vice district governor election complaint filed in District 301-D1 (Philippines), declared the second vice district governor election in District 301-D1 for the 2013-2014 fiscal year null and void and of no force and effect, declared a vacancy in the office of second vice district governor for the 2013-2014 fiscal year and that the second vice district governor vacancy shall be filled in accordance with the International and District Constitutions and By-Laws, and declared that the filing fee less US\$100.00 shall be refunded to the Complainant.
4. Upheld the second vice district governor election complaint filed in District 308-A2 (Malaysia), declared the second vice district governor election in District 308-A2 for the 2013-2014 fiscal year null and void and of no force and effect, declared a vacancy in the office of second vice district governor for the 2013-2014 fiscal year and that the second vice district governor vacancy shall be filled in accordance with the International and District Constitutions and By-Laws, and declared that the filing fee less US\$100.00 shall be refunded to the Complainant.
5. Revised the District Dispute Resolution Procedure and the Multiple District Dispute Resolution Procedure in Chapter VII and Chapter XV of the Board Policy Manual to clarify the timing of the selection of conciliators.

### **CONVENTION COMMITTEE**

1. Extended the early registration deadline and the delegation hotel assignment deadline to the second week of January of the convention calendar year.

### **DISTRICT AND CLUB SERVICE COMMITTEE**

1. Appointed a Coordinating Lion for the Republic of Montenegro for the 2013-2014 fiscal year.
2. Approved a new provisional zone in the Republic of Moldova.
3. Established a policy that requires a certified guiding Lion be assigned to clubs that are placed in status quo.
4. Revised policy to allow district governors to request placement of clubs into status quo up to 90 days prior to the district or multiple district convention.
5. Revised policy to allow clubs that have a balance of US\$10 or less in dues and fees to be considered in good standing as long as the other requirements for good standing are met.
6. Clarified that the rules of audit for district governors covers the cost of multiple district events only when the event is hosted by the multiple district. This change will take effect July 1, 2014.
7. Changed policy to require redistricting proposals to include a plan for membership growth and leadership development and that proposals will only be reviewed during the October board meeting.
8. Revised the number of positions on the Global Membership Team (GMT) and the Global Leadership Team (GLT) from 40 Area Leaders for each team to 41 Area Leaders.

### **FINANCE AND HEADQUARTERS OPERATION COMMITTEE**

1. Agreed the Accounting Department Manager may sign routine documents relative to the investments on behalf of the Finance and Headquarters Operation Committee.
2. Approved the 2012-2013 Fourth Quarter Forecast, reflecting a surplus.
3. Board Policy was modified regarding proposals to the board that have an impact on the forecast be reviewed with the Finance and Headquarters Operation Committee. All proposals shall include:
  - Projected costs for the current fiscal year as well as the subsequent two years.
  - Provide a brief description of impact on division's strategic initiatives and goals and objectives.
4. Approved the final budget for fiscal year 2013-2014, reflecting a surplus.
5. Due to timing of board meetings in 2013-2014, approved an exception regarding the Board Policy requiring the Finance and Headquarters Operation Committee submit a recommended full year forecast for review at the January Executive Committee meeting.
6. Approved a minor housekeeping item regarding annual physicals for Administrative Officers and Division Managers.

7. Approved amending the expense claim submission deadline from 120 days to 60 days effective July 1, 2014 for executive officers, international directors, past international presidents, past international directors and district governors.
8. Resolution 5, from the Finance and Headquarters Operation Committee of June 17 – 21, 2012 was rescinded in its entirety, and replaced with the following:
  - a. The immediate past international president and first vice president may attend all area forums. The second vice president may attend his/her own area forum. Meals and accommodations will be reimbursed by the association and charged to the officer's travel budget.
9. Eliminated the need for a signed expense claim for district governors, authorized speaking assignments and in-district budgets, unless required by local laws and regulations. This policy may not apply to all budgets so it is recommended the officer review the applicable policy before submitting a claim.

## **LCIF**

1. Revised the SightFirst asset allocation as follows: 30% equities and 70% fixed income.
2. Approved the development of a Memorandum of Understanding (MOU) with Special Olympics to support expanded activities as global partners. The MOU will be for a five-year period and outline support totaling US\$7.8 million, with the annual budget subject to approval each year.
3. Renewed the Core 4 funding priority status for the diabetes prevention and control program for two years, until June 30, 2015.
4. Approved a block grant in the amount of US\$200,000 for the renewal of Lions Quest community partnerships grants.
5. Approved 29 Standard, International Assistance and Core 4 grants totaling US\$1,342,203.
6. Approved a major catastrophe grant of US\$100,000 for Multiple District 321 for areas affected by the Himalayan floods, and appointed leadership of the committee to lead this effort.
7. Approved a SightFirst grant (1634/324-A8) in the amount of US\$195,328.
8. Placed a moratorium, effectively immediately, on all grant applications from Districts 318-B and 323-C. Instructed both districts to repay funds due to LCIF on or before September 30, 2013 or said moratorium shall remain in effect until December 31, 2015.
9. Amended the LCIF Operations and Policy Manual to reflect changes to the LCIF Steering Committee to include two members at large, and enhance the roles and responsibilities of committee members to further support the LCIF volunteer structure.
10. Amended the LCIF Operations and Policy Manual to include the updated SightFirst policies and criteria.

11. Amended the LCIF Operations and Policy Manual with updated banking information for both the general and Lions Quest banking sections, and added the LCIF financial analyst as an authorized person/signatory to both sections.
12. Amended Chapter XVI of the Board Policy Manual to reflect changes to the LCIF Steering Committee to include two members at large.
13. Amended Chapter XVI of the Board Policy Manual with updated banking information for foundation accounts and added the LCIF financial analyst as an authorized person/signatory.

### **LEADERSHIP COMMITTEE**

1. Added zone chairpersons and region chairpersons (where applicable) to the Global Leadership Team at the district level (GLT-D).

### **MEMBERSHIP DEVELOPMENT COMMITTEE**

1. Determined that, effective immediately, when chartering a Leo Lions Club, to receive the charter fee credit, ten of the Leo Lions need to be a Leo for at least a year and a day.
2. Updated board policy to reflect the reintroduction of entrance fees for family members and modifications to certification processes, effective July 1, 2013.
3. Added Zone Chairpersons to be members of the GMT District Coordinator team, effective immediately.
4. Updated the responsibilities and description of the Club Membership Chairperson to utilize the GMT/GLT district structure, effective immediately. The changes will help clubs make membership growth and member satisfaction a priority and will provide a unified club team to lead the club efforts.
5. Determined that club branch program changes will give more autonomy to club branches in the area of funds, dues, dissolution, member invitation, and club attendance requirements.

### **PUBLIC RELATIONS COMMITTEE**

1. Determined that LCI will obtain the services of a marketing firm to assist with the centennial.

### **SERVICE ACTIVITIES COMMITTEE**

1. Named the 2012-2013 Leo of the Year Award recipients.
2. Amended Board Policy Manual language regarding the Lions Clubs International Eyeglass Recycling Program to clarify that Lions Eyeglass Recycling Centers (LERCs) must be in compliance with board policy, not LERC guidelines; effective July 1, 2013.

3. Amended Board Policy Manual language related to the Excellence in Effort Award from, “Sight Conservation and Work with the Blind,” to the official program name of, “Sight Preservation, Awareness and Action.”
4. Removed reference to Leo new member fee from Chapter XXIII, Article XI, of the Board Policy Manual, effective February 1, 2014.
5. Removed reference to Leo new member fee in Chapter XXIII of the Board Policy Manual, effective February 1, 2014.
6. Revised language in Chapter XXIII of the Board Policy Manual to indicate that sponsoring Lions clubs are able to secure items bearing the Leo club emblem from LCI Club Supplies.
7. Removed language from Chapter XXIII of the Board Policy Manual stating that Lions Clubs International shall furnish Leo club member identification cards through the sponsoring Lions club, effective February 1, 2014.
8. Removed language from Chapter XXIII of the Board Policy Manual referring to contents of Leo new member kits and cost, effective February 1, 2014.
9. Removed reference to actual shipping charges for Leo new member kits from Chapter XXIII of the Board Policy Manual, effective February 1, 2014.

For more information on any of the above resolutions, please refer to the LCI Web site at [www.lionsclubs.org](http://www.lionsclubs.org) or contact the International Office at 630-571-5466.