



# 2018-2019 DISTRICT GOALS AND ACTION PLANS

## DEVELOPMENT TIMELINE AND PROCESS

### HIGH-LEVEL TIMELINE

Between November 2017 and April 30, 2018, 1<sup>st</sup> Vice District Governors/District Governors-elect (1<sup>st</sup> VDGs/DGEs) will:

- Establish district goals and action plans
  - The 1<sup>st</sup> VDG/DGE will establish district leadership development, membership development, service impact and LCIF support goals and action plans by completing the DGE Online Assignments, attending the DGE MD Training & DGE Area Training and collaborating with the current DG team, respective Global Action Team MD coordinators, where applicable, and Global Action Team area leaders.
- Submit final goals and action plans to LCI
  - Once goals and action plans are final, 1<sup>st</sup> VDGs/DGEs will submit the district's goals and action plans to LCI using the [2018-2019 District Goals](#) web page. *(Available after January 29, 2018.)*
- Request review and support of the district goals
  - The 1<sup>st</sup> VDG/DGE will request that the second vice district governor, district Global Action Team GLT/GMT/GST/LCIF coordinators, multiple district Global Action Team GLT/GMT/GST/LCIF coordinators, where applicable, and Global Action Team GLT/GMT/GST area leaders review and provide their support for the district goals using the [2018-2019 District Goals](#) web page.

Online submission and review of district leadership development, membership development, service impact and LCIF support goals and action plans are due April 30, 2018.

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### PROCESS TO ESTABLISH DISTRICT LEADERSHIP DEVELOPMENT, MEMBERSHIP DEVELOPMENT, SERVICE IMPACT AND LCIF SUPPORT GOALS AND ACTION PLANS

#### 1. Complete the Online Assignments by December 29, 2017

- Assignment 1: Selecting Your Team
- Assignment 2: District Governor Goal Setting
- Assignment 3: Global Action Team Overview
- Assignment 4: New Club Development
- Assignment 5: Invite for Impact
- Assignment 6: Membership Experience

In order to receive your DGE seminar meal per diem, the online assignments must be completed by December 29, 2017.

**NOTE:** Final submission of the district's goals and action plans are due by April 30, 2018 and will **not** impact receiving the DGE seminar meal per diem.

#### 2. Complete the DGE Area Training pre-assignment

- The Resources and Considerations for Goal Setting pre-assignment will be available through the Lions Learning Center. You will be notified via email when the course is posted.

Completion of the DGE Area Training pre-assignment, Resources and Considerations for Goal Setting, will **not** impact receiving the DGE seminar meal per diem.

**3. Draft district leadership development, membership development, service impact and LCIF support goals using the [S.M.A.R.T. Goal and Action Plan Template](#)**

- After you complete the DGE Online Assignments and the DGE Area Training pre-assignment, begin to draft your district's goals.
- Collaborate with your DG team, respective Global Action Team MD coordinators, where applicable, and Global Action Team area leaders to refine your goals and draft your action plans.

**NOTE:** District goals and action plans will not be final until 1<sup>st</sup> VDGs/DGEs have attended the DGE Area Training. Additional information will be provided at the area training that may impact the district's goals. Therefore, it is recommended that 1<sup>st</sup> VDGs/DGEs bring draft versions of the district's goals and action plans to the training.

**4. Attend Multiple District Training**

- Bring copies of your draft goals and action plans to the training.
- Record insights that might impact the district leadership development, membership development, service impact and LCIF support goals.
- Update the S.M.A.R.T. Goal and Action Plan Template(s) with new information and adjust as needed.
- After the program ends, share the updated goals and action plans with your DG team, respective Global Action Team MD coordinators, where applicable, and Global Action Team area leaders. Ask for their input and/or agreement with the updated goals and action plans.

**NOTE:** Goals and action plans must be submitted to LCI on the [2018-2019 District Goals](#) web page by April 30, 2018. If you belong to a MD or single district that is not holding training between November 2017 and April 2018, you are not required to attend MD training prior to finalizing and submitting your district's goals and action plans.

**5. Attend DGE Area Training**

- Bring copies of your district's draft goals and action plans to the training.
- During this training, you will have an opportunity to refine the district's goals with input from your 1<sup>st</sup> VDG/DGE peers and your Global Action Team area leaders.
- Update the S.M.A.R.T. Goal and Action Plan Template(s) with new information and adjust as needed.
- After the program ends, share the updated goals and action plans with your DG team, respective Global Action Team MD coordinators, where applicable, and Global Action Team area leaders. Ask for their input and/or agreement with the updated goals and action plans.

**6. Finalize your district's leadership development, membership development, service impact and LCIF support goals and action plans**

- Collaborate with your DG team, respective Global Action Team MD coordinators, where applicable, and Global Action Team area leaders to finalize your district's goals.
- Ensuring their agreement and support prior to submitting final versions to LCI will make the review and support process easier.

**7. Submit your district's final goals and action plans to LCI**

- Using your S.M.A.R.T. Goal and Action Plan Template(s) as a guide, submit the district's leadership development, membership development, service impact and LCIF support goals and action plans using the [2018-2019 District Goals](#) web page.
- Additional information on this process will be presented during the DGE area training.

**8. Request review and support for the district's leadership development, membership development, service impact and LCIF support goals and action plans**

- The 1st VDG/DGE will request that the second vice district governor, district Global Action Team GLT/GMT/GST/LCIF coordinators, multiple district Global Action Team GLT/GMT/GST/LCIF coordinators, where applicable, and Global Action Team GLT/GMT/GST area leaders review and provide their support for the district goals using the [2018-2019 District Goals](#) web page.
- After submitting the district's goals and action plans online, contact the current (fiscal year 2017-2018) second vice district governor, district Global Action Team GLT/GMT/GST/LCIF coordinators, multiple district Global Action Team GLT/GMT/GST/LCIF coordinators, where applicable, and Global Action Team GLT/GMT/GST area leaders and inform them that the district's goals and action plans are available online for their review.
- Request that they access the [2018-2019 District Goals](#) webpage and follow the directions to review and provide their support of the district's submitted goals and action plans.
- Monitor the status of the review process using the [2018-2019 District Goals](#) web page and follow up as needed.
- **Online submission and review** of district leadership development, membership development, service impact and LCIF support goals and action plans are **due April 30, 2018**.

Goal submission and review tutorials and FAQs will be available on the [2018-2019 District Goals](#) web page after January 29, 2018. Contact the [Global Action Team Support Staff](#) with any questions.