HOW TO DEVELOP A LIONS ALERT PLAN

to define Lions ALERT team responsibilities, tasks, procedures, and actions as well as receive
advance training and certification or credentials required of volunteers in a disaster site.

☐ Begin by reading the Lions ALERT Emergency Preparedness Guide (IAD 911)
available on the Lions Web site.

☐ During your next club meeting, introduce the Lions ALERT Program. Ask the club
president to appoint a chairperson to investigate the possibility of developing a Lions
ALERT plan. Ask the chairperson to report back to the club.

☐ The Lions ALERT chairperson should meet with the local emergency manager. This
may be a government official or a disaster relief expert from a non-government authority
such a local chapter of the International Federation of Red Cross and Red Crescent
Societies. Ask how Lions can help in the event of a natural, man-made, or healthcare
emergency. For ideas, review the Lions ALERT Disaster Relief Opportunities checklist.

☐ Report back to the club. Vote on the suggested involvement of a Lions ALERT team.
If the club approves, form a Lions ALERT team committee.

☐ Develop a list of resources from among Lions, e.g., a building that can serve as a shelter,
members who are experienced in preparing meals for many people, medical experience,
access to a warehouse, skilled carpenters, the availability of a large truck, childcare
expertise, etc.

☐ Meet with the emergency manager. Discuss Lions resources, assistance and expertise.
Together, develop a Lions ALERT plan. Ask the club to review and approve the Lions
ALERT plan.

☐ Participate in local emergency preparedness drills. Work with other local emergency
preparedness organization as well as other local lions ALERT teams. If necessary, amend
the Lions ALERT plan.

☐ Meet annually with the emergency manager to review and update the Lions ALERT
plan.

The information provided in this checklist is intended as a guideline.
Lions should work with local emergency officials and first responder organizations to define
the Lions’ role, responsibilities and operational actions needed for a coordinated response.
For detailed information and resources on developing a Lions ALERT emergency preparedness
plan, view Lions ALERT (IAD 911) and the Lions Web site (www.lionsclubs.org).