



Global Action Team Progress Reporting Process and Timeline

Global Action Team area leaders, multiple district coordinators and district coordinators are expected to submit a Development Plan to support their area’s leadership development, membership and service goals and objectives through an online reporting tool. Following the submission of the development plans, area leaders, multiple district and district coordinators will submit progress reports on the status of the actions and activities included in their plans.

Progress reporting should be **continuous** throughout the year with priority given to ensuring that all reports are current in advance of scheduled board of directors’ meetings. Global Action Team constitutional area leaders will review their area’s reports and provide a summary to the Global Action Team chairperson and vice chairpersons which in turn will be shared with your international board of directors and executive officers.

The Global Action Team online progress reporting tool is located on the LCI website at:

[2017-2018 Global Action Team Development Plans and Progress Reports](#)

The table below shows the 2017-2018 LCI Board of Director’s meeting schedule. Please be sure that your progress reports are current in advance of these scheduled meetings.

Board of Director’s Meeting Dates	Area Leaders, Multiple District Coordinators and District Coordinators:	Constitutional and Vice Constitutional Area Leaders:
April 6-9, 2018	March 1, 2018	March 15, 2018
June 24-28, 2018	May 18, 2018	June 1, 2018