

THE CLUB EXCELLENCE PROCESS (CEP) OVERVIEW



Program Overview

The Club Excellence Process (CEP) is a workshop program dedicated to club improvement. A club that decides to participate in the CEP will be guided by a facilitator through four steps of approximately an hour each. A participating club will examine their community's needs, analyze their membership experience, use resources and develop action plans.

Each Lion attending a CEP Workshop will be completing several assignments under the guidance of a facilitator. Two of these assignments are the *Community Needs Assessment* and the *How Are Your Ratings?* survey. Clubs may be asked by their facilitator to complete these assignments before, during, or after the workshop. The program consists of four steps that are approximately an hour each. The program can be delivered in one, two, or four sessions. Each workshop session can be held at a club meeting, club retreat or other gathering. The entire process should take no longer than 4 months.

Here is a quick look at what a participating Lion will accomplish during a CEP Workshop.

<p>Step 1: Why Are We Here? (45-60 minutes)</p>	<p>Discover community needs and complete a <i>Community Needs Assessment</i></p> <p>Discuss how Lions make a difference</p> <p>Recognize what Lions have accomplished</p> <p>Brainstorm what Lions could accomplish the future</p>
<p>Step 2: What Makes an Excellent Club? (75-90 minutes)</p>	<p>Determine the characteristics of an excellent club</p> <p>Identify the stumbling blocks that prevent us from excellence</p> <p>Analyze ways to improve club effectiveness</p> <p>Complete the <i>How Are Your Ratings?</i> Survey</p>
<p>Step 3: How Can We Determine Our Needs? (45-60 minutes)</p>	<p>Review the <i>Community Needs Assessment</i></p> <p>Review the <i>How Are Your Ratings?</i> results</p> <p>Locate resources available to achieve excellence</p>
<p>Step 4: What Can We Do Next? (45-60 minutes)</p>	<p>Set goals</p> <p>Create action plans</p>