



MAJOR RESPONSIBILITIES OF A MULTIPLE DISTRICT LEADERSHIP DEVELOPMENT CHAIRPERSON

Please carefully read the following major responsibilities and then sign the commitment statement below:

Job Description

Goal Setting

- 1. Set leadership development goals and implement an action plan incorporating the goals and objectives of the multiple district MERL team and district leadership development chairpersons. Communicate goals and plan to the Leadership Administration Department at LCI on or before September 1st of each Lions year.
- 2. Develop and promote a multiple district leadership development plan that includes recognition for district and individual Lions who make significant contributions to leadership development program goals.
- 3. Motivate district leadership development chairpersons to set goals and develop district and club programs that improve leadership skills.
- 4. Present a budget to the multiple district council in order to fund a leadership development plan.

Communication

- 1. Communicate goals and implementation procedures to all district and multiple leadership development chairpersons.
- 2. Communicate with MERL team members at least once a month to ensure exchange of information and ideas, preclusion of redundancy of effort, and development of plans to enhance the overall effectiveness of the MERL team effort.
- 3. Keep multiple districts and district apprised of new leadership development programs and resources.
- 4. Publish leadership development initiatives in the multiple district newsletter on the multiple district website, and in other publications.
- 5. Establish a monthly reporting system to foster open communication and to monitor each district's progress, provide monthly feedback to district leadership development chairpersons, past district, multiple district and international officers.
- 6. Submit a quarterly report to the Leadership Administration Department at International Headquarters on the status of leadership development in the multiple district.
- 7. Advise the Leadership Administration Department at LCI of leadership development needs to support the districts and clubs.

Training

- 1. Facilitate the training of the district governors-elect in the multiple district. Report results of the training to the Leadership Administration Department at International Headquarters within 30 days of completion.
- 2. Assist multiple district membership chairperson, extension chairperson and retention chairperson in planning and conducting workshops and seminars.
- 3. Share leadership development techniques, curriculum, motivation and support using the Multiple District and District Leadership Manual and other resources available from LCI.
- 4. Motivate multiple district and district Lions to develop and improve their leadership skills.
- 5. Advise the Leadership Administration Department of any new and innovative training techniques that have been successful in leadership development.

I have read the above general responsibilities of a Multiple District Leadership Development Chairperson and agree to carry them out to the best of my ability.

(Signature of Applicant)

(Printed Name)

(Date)

MULTIPLE DISTRICT USE ONLY

The Council of Governors has appointed the above candidate to serve as the Multiple District Leadership Development Chairperson for the term **July 1, 2006 to June 30, 2009**.

(Signature of Council Chairperson)

(Date)

Please send a copy of this form to: Lions Clubs International, Leadership Administration Department, 300 W. 22nd Street, Oak Brook, Illinois, 60523-8842, USA

Or Fax to: 630-571-1682