



**FACULTY DEVELOPMENT INSTITUTE
OAK BROOK, ILLINOIS, USA
FEBRUARY 13-16, 2009**

The purpose of the Faculty Development Institute is to develop and expand the pool of skilled Lions faculty for use in training at all levels. Ideal participants are Lions who have had some experience serving as instructors for Lions training events. Those with extensive training experience with Lions or professionally are not recommended for this program.

PARTICIPANT QUALIFICATIONS

1. Candidates for this institute must be from the constitutional area of USA, Affiliates, Bermuda and the Bahamas and Canada.
2. Candidates must be Lions in good standing.
3. Candidates must be willing to commit to a four-day institute, including group mealtime activities, and understand personal time is extremely limited. **Attendance at all classroom sessions and scheduled meals is mandatory.**
4. Graduates of this institute are expected to pursue training opportunities and may apply for funds to conduct Phase Two of the Faculty Development Program.

COST OF THE INSTITUTE

Lions Clubs International will provide meals and lodging during the actual days of the institute. Participants are responsible to pay for their own transportation and related travel expenses to and from the institute site.

SELECTION PROCESS

Because of the high number of applications received by the association, acceptance into the institute is not guaranteed. In order to have as many districts represented as possible, one candidate per district will be selected. More than one participant per district will be allowed on a space available basis. **After the application submission deadline date, all candidates will be notified of selection status.**

The Leadership Division of Lions Clubs International reserves the right to cancel any institute or language-specific classroom due to insufficient applications submitted by the stated application submission deadline date.

The division maintains the quality of all aspects of the institute, including program, faculty and the selection process of participants. The division works in concert with the International President and the Leadership Committee of the International Board of Directors.

APPLICATION PROCEDURE

All candidates must complete the following items and submit them as indicated below. All completed documents must be submitted by the stated application submission deadline date in order to be considered. Asterisked (*) forms are attached.

- A. *Application Form
- B. *Candidate's Lions History
- C. *Nomination Form from a Lions member who is familiar with the candidate and who holds any one of the following leadership positions:
 1. Executive Officer
 2. International Director
 3. International Board Appointee
 4. Past International President
 5. Past International Director
 6. Council Chairperson
 7. Multiple District Leadership Development Chairperson
 8. Multiple District Membership Chairperson
 9. Multiple District Extension Chairperson
 10. Multiple District Retention Chairperson
 11. District Governor
 12. Past Council Chairperson
 13. Vice District Governor
 14. Past District Governor

APPLICATION SUBMISSION DEADLINE

DATE: November 13, 2008

RETURN APPLICATION TO:

Institute & Seminars Department

Lions Clubs International

Fax: 630-706-9010

E-mail: instsemi@lionsclubs.org

To ensure timely receipt of your application, please submit by e-mail or fax.



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APPLICATION FORM

Application Submission Deadline Date: November 13, 2008

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Please type or print.

GENDER: Male ____ Female ____

_____ SURNAME NAME		_____ FIRST NAME		_____ MIDDLE INITIAL	
_____ STREET					
_____ CITY		_____ STATE/PROVINCE		_____ COUNTRY	_____ ZIP/POSTAL CODE
[_____] _____ RESIDENCE TELEPHONE		[_____] _____ BUSINESS TELEPHONE			
[_____] _____ FAX		_____ E-MAIL			
_____ CONSTITUTIONAL AREA				_____ PREFERRED LANGUAGE	
_____ CLUB NAME		_____ SIX DIGIT CLUB NUMBER		_____ DISTRICT NUMBER	
_____ CURRENT LIONS TITLE			_____ HIGHEST LIONS OFFICE HELD		

LIONS LEADERSHIP INSTITUTES PREVIOUSLY ATTENDED (LOCATIONS & DATES)

Lions Clubs International is not responsible for personal costs, including but not limited to, those associated with the following: illness, unanticipated or other personal events, lost or stolen property of participants. Participants are requested to carry medical insurance information in the event they require medical services.

Emergency Contact: Name _____ Telephone _____

Candidate Signature

Date



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CANDIDATE'S LIONS HISTORY

Application Submission Deadline Date: November 13, 2008

NAME _____ DISTRICT NUMBER _____

CURRENT LIONS CLUB _____

MONTH AND YEAR JOINED: _____

Have you conducted or contributed to Lions trainings? (List training course names and dates)

Have you conducted or contributed to trainings outside of Lions Clubs?
(List types of trainings and dates)

How do you intend to use your training at the Faculty Development Institute in the future?

Why is this institute of interest to you?

Other comments:

Candidate Signature

Date

