



## Club Merger Request Form

The completed form must be mailed to the Lions Clubs International, English Language Department, 300 W. 22nd Street, Oak Brook, Illinois 60523-8842, USA. Complete the following, please check appropriate boxes and return all required documents. See instructions below for merger requirements and instructions.

Name of Lions club to be cancelled and club number(s): \_\_\_\_\_

\_\_\_\_\_

Name of remaining Lions club and club number: \_\_\_\_\_

\_\_\_\_\_

Name change request: no \_\_\_ yes \_\_\_ Club name \_\_\_\_\_

New charter request: no \_\_\_ yes \_\_\_ New charter will be provided and remaining club charged US\$25

### **The club remaining after the merger is to forward the following:**

- 1) A copy of the merger resolution adopted by each club that is part of this merger.
- 2) A copy of the district cabinet resolution approving the merger.
- 3) A copy of the Monthly Membership Report Form from remaining club listing the members from the club(s) being cancelled as transfer members.
- 4) Have all outstanding obligations to the association, multiple district and district or sub-district been paid?
- 5) Has the charter of the club(s) to be cancelled been turned over to the district governor to return to the international office?

### **ALL SIGNATURES ARE REQUIRED**

Date	Club President	Ident Number
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Date	Club Secretary	Ident Number
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Date	District Governor	District Number
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## MERGER OF TWO OR MORE LIONS CLUBS

For the merger of two or more Lions clubs to occur the following procedure is to be completed:

1. The clubs considering a merger are to conduct a joint meeting to decide the following matters:
  - a. Which of the club(s) are to be cancelled.
  - b. Whether the name of the remaining club will be revised, and if so, determine an appropriate name. The revised name is to be approved by the district cabinet.
  - c. The boundaries of the club shall be the boundaries of the municipality or equivalent governmental subdivision in which the club is located, or within the boundary of a single, sub, transitional or provisional district within the jurisdiction of the district governor, with approval of the district cabinet as provided by the multiple district and/or district constitution and by-laws, where the club is located.
  - d. Whether the officers and committees of the remaining club will complete the term of office, or new officers will be elected after approval of the merger. If an election will be conducted, set the location, date and time for the election and forward the results to the district governor and international office.
  - e. Adopt a resolution selecting the location, date and time for the board and general meetings of the remaining club after the merger is completed.
2. The general membership of each club considering a merger must adopt a resolution in support of the merger.
3. The club(s) agreeing to be cancelled must also complete the following additional phases prior to the merger:
  - a. Pay all outstanding obligations.
  - b. Transfer any funds remaining in the administration and activities accounts to the appropriate accounts maintained by the remaining club.
  - c. Dispose of all club property in an appropriate manner.
  - d. File its closing Monthly Membership Report with the international office listing the members transferring to the remaining club.
  - e. Turn its charter over to the district governor, to be mailed to the English Language Department.
4. The club remaining after the merger is to forward the following documents and materials to the English Language Department, at the international office:
  - a. Merger Request Form.
  - b. A copy of the merger resolution adopted by each club.
  - c. A copy of the district cabinet resolution approving the merger.
  - d. A Monthly Membership Report listing transfer members from the merged club(s).
5. The New Clubs Department will issue a charter (**if requested**) in the name of the merged clubs.