

BRANCH MEMBERSHIP UPDATE



Submit this form, along with any new member applications, to your parent club to request approval of new members, dropped members and change of addresses. Upon approval, your parent club secretary should include this report with its Monthly Membership Report to International Headquarters.

DATE: _____ DISTRICT: _____

NAME OF PARENT CLUB: _____ PARENT CLUB NUMBER: _____

BRANCH NAME: _____

NEW BRANCH (Parent club has sent the "Notification of Branch" (Form CB-1) to International Headquarters) EXISTING BRANCH

COORDINATOR'S NAME: _____

ADDRESS: _____

TELEPHONE NO.: _____ FAX NO.: _____ E-MAIL ADDRESS: _____

LIST BELOW ALL NEW MEMBERS AND CURRENT MEMBER DATA CHANGES

TRANSACTION CODES: A = NEW B= REINSTATED E= CHANGE OF ADDRESS
 F = CHANGE OF NAME (PLEASE INDICATE FORMER NAME IN PARENTHESIS)
 C= TRANSFER FROM ANOTHER CLUB G= TRANSFER FROM ANOTHER BRANCH T= TRANSFER FROM PARENT CLUB TO BRANCH

TRANSACTION CODE	FIRST	MEMBER NAME	LAST	MAILING ADDRESS		
CITY		STATE OR PROVINCE		ZIP/POSTAL CODE		COUNTRY
OCCUPATION		SPONSOR NAME AND CLUB NUMBER		FORMER CLUB		GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

TRANSACTION CODE	FIRST	MEMBER NAME	LAST	MAILING ADDRESS		
CITY		STATE OR PROVINCE		ZIP/POSTAL CODE		COUNTRY
OCCUPATION		SPONSOR NAME AND CLUB NUMBER		FORMER CLUB		GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

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TRANSACTION CODE	FIRST	MEMBER NAME	LAST	MAILING ADDRESS		
CITY		STATE OR PROVINCE		ZIP/POSTAL CODE		COUNTRY
OCCUPATION		SPONSOR NAME AND CLUB NUMBER		FORMER CLUB		GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE

Attach an additional form if needed to report more member changes

ENTER DROPPED MEMBERS BELOW (THE REASON CODES FOR DROPS ARE LISTED BELOW)

MEMBER #	NAME	REASON	MEMBER #	NAME	REASON	MEMBER #	NAME	REASON
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| <ol style="list-style-type: none"> 1. RESIGNED IN GOOD STANDING (Business or Personal reasons) 2. DROPPED FOR NON-PAYMENT OF DUES 3. DROPPED FOR NON-ATTENDANCE 4. DROPPED FOR NON-ATTENDANCE AND NON-PAYMENT OF DUES | <ol style="list-style-type: none"> 5. TRANSFERRED IN GOOD STANDING 6. MOVED (Dues Unpaid) 7. DECEASED 8. OTHER (Please specify) _____ |
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PARENT CLUB PRESIDENT SIGNATURE: _____ DATE: _____