



Annual District/Multiple District Youth Camp & Exchange Report Form 2011-2012

The Lions Clubs International Youth Camp and Exchange (YCE) Program requires districts and multiple districts (MD) to comply with board-approved YCE policies and guidelines. To confirm compliance, and have your district/MD camps and chairpersons posted on the Lions website, district governors and council chairpersons need to submit this form **each year**. Once the form has been completed and signed, please submit it to the Youth Programs Department at International Headquarters by **September 30**. **Please be advised that forms without the appropriate signatures will not be accepted.**

The district governor and/or council chairperson and YCE chairpersons agree that the district/multiple district will comply with all LCI Youth Camp and Exchange Program policies and guidelines, including those listed below:

- The district/multiple district YCE chairpersons will inform all Lions clubs in the district/multiple district about the Lions International Youth Camp and Exchange Program.
- Initial communications between an interested sponsor club and a host club will be through the district/multiple district YCE chairperson.
- The district/multiple district YCE chairperson will ensure that the host club screens the host families and provides orientation to host families on the objectives and requirements of the program.
- The district/multiple district YCE chairperson will ensure that the youth camp and exchange applicants are screened by the sponsor Lions club prior to their acceptance into the program, and given orientation once accepted.
- The sponsoring/hosting Lions club will verify and comply with local laws and customs dictating the provision of background checks of adults working with young people.
- The district/multiple district YCE chairperson will communicate travel arrangements, insurance and indemnity requirements, and other needs to all involved parties in a timely manner.
- The district/multiple district YCE chairperson will take appropriate measures to prepare for possible emergency situations.
- The district/multiple district YCE chairperson will work with camp directors (if appointed) to ensure applicants and arrangements are in compliance with policy.
- To qualify for the designation "Lions International Youth Camp" a camping activity shall use the name "Lions" in its official title; be of at least one week in duration; involve youth from different countries; and offer a schedule of activities to be determined by camp organizers, consistent with the program's objectives.
- The district/multiple district YCE chairperson will report YCE activity annually to the Youth Programs Department at International Headquarters using the online YCE Activity Report Form.

District/Multiple District Youth Camp and Exchange Chairperson Information:

Please check one: District, Number _____ Multiple District, Number _____

First Name _____ Last Name _____ Member #: _____

Street Address _____ City _____

State _____ Postal Code _____ Country _____

Home Phone _____ Mobile Phone _____ Business Phone _____

E-mail _____ YCE website _____

I have reviewed and agree to follow all LCI Youth Camp and Exchange Program policies and guidelines.

YCE Chairperson signature: _____ Date: _____

(Please remember to inform the Youth Programs Department if your contact information changes)

Youth Camp Information: (please contact the Youth Programs Department if any camp detail changes)

Please check one: **District, Number** _____ **Multiple District, Number** _____

Country, state/province: _____

Official camp name (must include "Lions"): _____

Camp dates: _____ Application deadline: _____

Age requirements*: _____ Total number of participants accepted: _____
(*Recommended ages are 16 through 22 per LCI board policy)

Camp activities will include: _____

Official language(s): _____ Camp fees (if any): _____

Is an exchange stay with a host family part of the program? Yes No

If yes: Before camp? _____ After camp? _____ How long? _____

Camp director contact (if different from the D/MD youth camp and exchange chairperson):

First Name _____ Last Name _____

Street Address _____ City _____

State _____ Postal Code _____ Country _____

Home Phone _____ Mobile Phone _____ Business Phone _____

E-mail _____ Camp website: _____

Travel arrangements information (if any): _____

DISTRICT USE ONLY I have appointed the above Lion to serve as the District Youth Camp and Exchange Chairperson for the 2011-2012 fiscal year. I have also reviewed and agree that our district will follow all LCI Youth Camp and Exchange Program policies and guidelines.

District Governor _____

Print or type name

Signature

Date

MULTIPLE DISTRICT USE ONLY I have appointed the above Lion to serve as the MD Youth Camp and Exchange Chairperson for the 2011-2012 fiscal year. I have also reviewed and agree that our multiple district will follow all LCI Youth Camp and Exchange Program policies and guidelines.

Council Chairperson _____

Print or type name

Signature

Date

Return by September 30 to:

Youth Programs Department, Lions Clubs International
300 W. 22nd Street, Oak Brook, IL, USA 60523-8842 USA
Telephone: 630-468-6759 Fax: 630-706-9214
E-mail: youthexchange@lionsclubs.org