



Lions Clubs International

Retention Application for Multiple/Single District Chairperson TO SERVE JULY 1, _____ - JUNE 30, _____

(Please type or print all information)

Candidate's Name _____ MD# _____
 SD# _____

Address _____ Residence Telephone _____
City _____ Residence Fax _____
State/Province _____ Zip _____ Residence e-mail _____
Country _____ Business Telephone _____
Occupation _____ Business Fax _____
(please be specific) Business e-mail _____
Please include country and city codes before each phone number

Name of Club _____ Club Number _____
Current Lion Title _____ No. of Years a Lion _____

Please state any volunteer or professional experience that would qualify this Lion as an outstanding choice:

- √ Check Lions Positions Held:
- Past International Director
 - District Governor
 - District Chairperson
 - Membership Extension Retention
 - Leadership
 - Region Chairperson
 - Zone Chairperson
 - Club Membership Chairperson
 - Other (specify) _____

Please mail completed form to:
LIONS CLUBS INTERNATIONAL
MEMBERSHIP OPERATIONS DEPT
300 W 22ND STREET
OAK BROOK IL 60523-8842
Fax: 630-571-1691

RETENTION

Multiple/Single District Chairperson Appointee Commitment Form TO SERVE JULY 1, _____ – JUNE 30, _____

All Appointees for multiple/single district retention chairperson* are asked to read and sign the following, indicating their approval to be nominated.

I, _____, understand that if I am selected, my commitment will be as follows:

- To serve the designated three-year term.
- To hold no other office in the Lions association that would compete with the energy and time required during this three-year term.
- To coordinate programs within the multiple district for three years.
- To guide district retention chairperson in establishing plans for training/educating, promoting, and implementing retention programs within the multiple district.
- To coordinate and communicate with the council of governors and Membership Operations Department at International Headquarters.
- To submit a quarterly report on the status of retention activity within the multiple district to the Membership Operations Department at International Headquarters.
- Accomplish tasks listed in the position description to the best of my ability.

Signature of Appointee _____

Appointee's name (please type or print) _____

Date _____ Multiple/Single District Number _____

The council of governors/district cabinet have appointed the above Appointee to serve as the multiple/single district retention chairperson for the term July 1, 2003 - June 30, 2006. Their choice is reflected in the council's/ cabinet's minutes of _____ (date).

Signature of Council Chairperson/District Governor

Date

Note * Multiple district retention chairperson work with the council of governors and with district retention chairperson, while single district retention chairperson work with the district cabinet, region chairperson and zone chairperson. Whenever reference is made to multiple district retention chairperson, single district retention chairperson should interpret the reference appropriately.

Multiple District Retention Chairperson Job Description

Goal Setting

1. Set goals, develop and implement a club retention plan incorporating the goals and objectives of the multiple district leadership. Communicate goals and plan to the Membership Operations Department at LCI on or before September 1 of each Lions year.
2. Present a budget to the Multiple District council in order to fund a Multiple District Membership Club Retention Program.
3. Develop and advertise a Multiple District Club Retention Program that includes incentives for district and clubs who contribute to the achievement of the prescribed levels of club retention.

Communication

1. Communicate goals and implementation procedures to all district retention chairpersons and multiple district leadership.
2. Establish a monthly reporting system to foster open communication and to monitor each district's progress. Provide monthly feedback to district retention chairpersons acknowledging progress and offering assistance.
3. Develop a monthly reporting system to the multiple district leadership keeping them apprised of the multiple's club retention progress. Include past district, multiple district and international officers.
4. Submit a quarterly report to the Membership Operations Department at International Headquarters on the status of club retention in the multiple district.
5. Keep multiple district and district leaders apprised of club retention announcements from Lions Clubs International.
6. Communicate with MERL Team members at least once a month to ensure exchange of information and ideas, preclusion of redundancy of effort, and development of plans to enhance the overall effectiveness of the MERL Team effort.
7. Advise the Membership Operations Department at LCI of needs of the districts and the clubs.
8. Publish club retention articles in the multiple district newsletter.
9. Beginning in July 2008 the MERL team also collaborates with the Global Membership Team (GMT). This team is explained in detail in the Teamwork for Growth manual.

Training

1. Conduct a Club Retention Workshop at the beginning of each year for district retention chairpersons.
2. Provide club retention techniques, motivation and support using the Multiple District and District Retention Chairperson Guide, Club Retention Chairperson Guide and other tools and publications available from LCI.
3. Offer to assist district retention chairpersons in developing and conducting a Retention Workshop for club chairpersons and other club retention interested members.

Multiple District Chairperson Qualifications

Experience

- A proven track record in retention/mentoring or similar experience such as successful organization in his/her profession, other association work, church or community

Skills

- Effective presentation skills (i.e., public speaking, workshop presenter, etc.).
- Strong interpersonal relationship skills
- Self-starter ability to successfully implement projects on his/her own

Attributes

- Credibility with other Lions in the multiple district and in the communities within the multiple district
- Desire and ability to work with others and an understanding of social and group dynamics
- Positive attitude and understanding of the need for club retention
- Available time to implement and assist with club retention initiatives
- Willingness to commit to a three year term and accept no other position in the Lions association which would conflict with the time and energy needed for this position
- Ability to travel within the multiple district
- Attend a MERL training event sponsored by the association.