

July 2011

Dear Council Chairperson:

I'm writing to you regarding your appointment of the multiple district Leo club chairperson for the coming fiscal year. Effective July 1, 2008, the one-year term of the multiple district Leo club chairperson was extended to three years assuming continuing fulfillment of responsibilities. The extended term allows Leo club chairpersons to become more knowledgeable about the Leo Club Program and also provides greater program consistency throughout each multiple district.

Lions serving in the Leo chairperson position are encouraged not to hold any other office that may compete for the time and energy necessary to fulfill the position responsibilities. For additional information, please visit the Lions Web site at www.lionsclubs.org and enter "Leo Club Chairpersons" into the search bar at the upper right-hand corner of the home page. You will then be taken directly to a link for a page created just for Leo chairs.

Enclosed is the Multiple District Leo Club Chairperson Responsibilities & Appointment Form. Upon endorsement, and **no later than September 1, 2011**, please submit your multiple district's appointment form to the Youth Programs Department via e-mail at leo@lionsclubs.org or fax at (630) 706-9204. If necessary, the form can also be mailed to the Youth Programs Department at Lions Clubs International.

Because chairpersons serving multi-year terms cannot currently be added via the WMMR, it is critical that the Youth Programs Department receive the completed Leo Chairperson Appointment Form by **September 1**. Upon receipt, the Youth Programs Department adds the chairperson to the association's database so that he/she will receive program newsletters, resource materials and other valuable communications.

Before submitting your multiple district's form, we encourage you to confirm whether your multiple district already has a Leo club chairperson in place who might be serving a three-year term. As the council chairperson, it is ultimately your decision to replace a Leo club chairperson serving a three-year term; however, we have found that allowing a Leo chair to complete the full three-year term has been most beneficial to multiple districts, rather than changing chairpersons each fiscal year.

Should you or your appointee have any questions about the responsibilities of a multiple district Leo club chairperson, don't hesitate to contact us at leo@lionsclubs.org or (630) 468-6926.

With warm regards,



Jessica Hoey, Manager
Youth Programs Department

Enclosure