LIONS CLUBS INTERNATIONAL
District Governor's Office Expense Claim

Name _____ District _____ Month of _____
First Last

IN LINE WITH RULES OF AUDIT
ALL EXPENSE CLAIMS MUST BE SUBMITTED BY THE 20th OF THE FOLLOWING MONTH

SUMMARY OF OFFICE EXPENSES (Please indicate currency)

				AMOUNT
COMMUNICATION				
Rule No. 9				
US$1.00	X	_____	Lions Clubs	$ -
STENOGRAPHIC - Minimum	US$20			
Rule No. 8				
US$.45	X	_____	Lions Clubs	$ -
POSTAGE - ADMINISTRATIVE				
Rule No.10a.				
US$1.00	X	_____	Lions Clubs	$ -
NEWSLETTER ALLOWANCE				
Rule No.10b.				
Maximum reimbursement--US$50				

OTHER (one-time)

Cabinet Formation - US$1.00 X _____ Lions Clubs $ -

Stationery Printing - US$ 75 maximum (attach sample & paid receipt) _____

TOTAL $ -

District Governor _____ _____
Signature Date

I represent to the best of my knowledge and belief that all expenses listed were actually incurred and are in conformity with the association's Rules of Audit. I understand that by virtue of signing this expense claim, it becomes part of the association's official records and may be subject to review by parties normally allowed to make such inspections.