



## Global Action Team Progress Reporting Process and Timeline

Global Action Team area leaders, multiple district coordinators and district coordinators are expected to submit a Development Plan to support leadership development, membership and service goals and objectives. Following the submission of the development plans, area leaders, multiple district and district coordinators will submit progress reports on the status of the actions, activities and events included in their plans.

The Global Action Team online progress reporting tool is located on the LCI website at:

[2018-2019 Global Action Team Development Plans and Progress Reports](#)

Progress reports should be submitted continuously throughout the year. Area leaders and coordinators should confirm that all progress reports are current in advance of scheduled board of directors' meetings. Global Action Team constitutional area leaders will review their area's reports and provide a summary to the CA Global Action Team chairperson which in turn will be shared with the GAT chairperson, vice chairs, your international board of directors and executive officers.

The table below shows the 2018-2019 LCI Board of Director's meeting schedule. Please ensure your progress reports are current in advance of these scheduled meetings.

<b>Area Leaders, Multiple District and District Coordinators Reports Due:</b>	<b>Constitutional and Vice Constitutional Area Leaders Reports Due:</b>	<b>Board of Director's Meeting Dates</b>
September 30, 2018	October 8, 2018	October 14-17, 2018
March 1, 2019	March 15, 2019	April 3-7, 2019
May 24, 2019	June 7, 2019	June 30-July 4, 2019