



# REPORT OF CHARTER MEMBERSHIP WORKSHEET

Use this worksheet as a guide for obtaining all information to complete the report in the Lion Portal online.

You will NOT need to mail this this worksheet to LCI headquarters.

PLEASE PRINT OR TYPE INFORMATION CLEARLY

NAME OF CLUB		DISTRICT	COUNTRY
FIRST NAME	LAST NAME		DATE OF BIRTH GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
POSTAL ADDRESS	CITY/STATE/PROVIDENCE/COUNTRY		ZIP/POSTAL CODE
TELEPHONE NUMBER	EMAIL		* Please include area codes and country codes if outside of the USA
FORMER MEMBER OR TRANSFER? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PROVIDE NAME OF CLUB		
<input type="checkbox"/> FAMILY MEMBER HEAD OF HOUSEHOLD NAME _____ KEY CODES: 1. _____ 2. _____ 3. _____		<input type="checkbox"/> CURRENT OR FORMER LEO/YOUNG ADULT <input type="checkbox"/> STUDENT MEMBER: KEY CODES 1. _____ 2. _____ <input type="checkbox"/> GRADUATION YEAR: _____	
FIRST NAME	LAST NAME		DATE OF BIRTH GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to Answer
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<input type="checkbox"/> FAMILY MEMBER HEAD OF HOUSEHOLD NAME _____ KEY CODES: 1. _____ 2. _____ 3. _____		<input type="checkbox"/> CURRENT OR FORMER LEO/YOUNG ADULT <input type="checkbox"/> STUDENT MEMBER: KEY CODES 1. _____ 2. _____ <input type="checkbox"/> GRADUATION YEAR: _____	

# MEMBERSHIP TYPE QUALIFICATION CRITERIA

## TRANSFER MEMBERS

Transfer members in good standing pay no entrance fee when transferring to an existing club within 12 months. Transfer members in good standing pay a US\$20 charter fee when transferring into a new club being chartered.

## FAMILY MEMBERS

The Family Membership Program provides families with the opportunity to receive a special dues discount when they join a Lions club together. The first family member (head of household) pays full international dues, and up to four additional family members pay only half the international dues. All family members pay the one-time charter fee of US\$35. Please refer to the [Charter Application Checklist](#) (TK-40) for current dues rates.

The Family Membership Program is open to family members who are (1) eligible for Lions membership, (2) currently in or joining the same club, and (3) living in the same household and related by birth, marriage or other legal relationship. Common household family members include parents, children, spouses, aunts and uncles, cousins, grandparents, in-laws and legal dependents.

Family membership is limited to no more than five qualifying members per household, and new clubs must have a minimum of ten full-paying members. Same-household residency is not required for family members under age 26 if they are pursuing higher education or serving in their country's military.

KEY CODES			
Please use the key codes, provided below, to report the (1) relationship to the head of household, (2) document used for relationship verification, and (3) document used for address verification.			
1. Relationship to Head of Household			
SP – Spouse/Partner	SB – Sibling	AT – Aunt	MS – Military or School
CD – Child	GP – Grandparent	UC – Uncle	OL -Other Legal
PT – Parent	CN – Cousin	IN – In-Law	
2. Verification of Relationship			
ML – Marriage License	BC – Birth Certificate	NT – Notary	OT - Other
RS- Certificate of Religious Sacrament (Baptism, First Communion, Confirmation, Bar Mitzvah, Bris, Etc.)			
3. Verification of Address			
ST – Government Issued/Start/Province Identification Card (showing common last name/address)			
DL – Drivers License	BL – Bill	NT – Notary	OT - Other
PP – Passport	BS – Bank Statement		

## STUDENT MEMBERS

Students between the age of legal majority and through age 30 joining any type of Lions club qualify for the Student Member Program and pay no charter fee and half international dues. Students over age 30 and joining a Campus Lions club pay a US\$10 charter fee and full international dues. Submit the Student Member Certification Form (STU-5) for each student.

Students of new Campus Lions clubs, or clubs with a majority of students, must prepay one year of international dues at the student member rate.

KEY CODES				
Please use the key codes, provided below to confirm proof of enrolment and verification of age. Please also specify the students anticipated graduation date.				
1. Proof of Enrollment				
ID – Student ID Card	TR – Transcript	BL – Bill	CS – Class Schedule	OT – Other
2. Verification of Age				
DL – Drivers License	ST – State Identification Card	BC – Birth Certificate	PP – Passport	

## CURRENT OR FORMER LEO

Current or former Leos seeking membership through the age of 35, who have served as a Leo for at least a year and a day, pay half international dues and receive an entrance/charter fee waiver under the Leo-Lion membership program. Leo-Lion should be selected as the membership type in the Lion Portal.

Leos over age 35 who have served as a Leo for at least a year and a day receive an entrance/charter fee waiver.

## YOUNG ADULTS

Young adults, through age 30, receive a charter fee waiver and pay half international dues when joining a Leo Lions club with at least 10 former Leos. Submit the [Leo to Lion Certification and Years of Service Transfer Form](#) (LL-2).